

February 10, 2025

MEMBERS OF THE REPRESENTATIVE ASSEMBLY  
MEMBERS OF THE ACADEMIC SENATE, SAN DIEGO DIVISION

SUBJECT: February 18, 2025 Representative Assembly Meeting

Dear Colleagues:

The third Representative Assembly meeting of the 2024-25 academic year is scheduled for Tuesday, February 18 at 3:30 p.m., in the Liebow Auditorium of the [Biomedical Sciences Building](#) (2<sup>nd</sup> floor).

All Senate members are welcome to attend. If you are a Senate member who is not an Assembly Representative and you plan to attend the meeting, please RSVP to the Academic Senate Office at [academicsenateoffice@ucsd.edu](mailto:academicsenateoffice@ucsd.edu). We ask meeting participants to arrive by 3:10 so we may begin promptly at 3:30.

The *Notice of Meeting* (agenda) and all pertinent documents are available on the following webpages.

- (1) On the Senate's homepage under Assembly/Council Meetings, on the lower right side of the page. <http://senate.ucsd.edu>
- (2) On the Representative Assembly-Schedule page. <http://senate.ucsd.edu/committees/representative-assembly/schedule>

Chancellor Khosla will address the Assembly and EVC Simmons will present an update on the Academic Support Model with Marie Carter-Dubois, Associate Vice Chancellor for Academic Affairs, Finance & Administration, Sorin Lerner, Chair of the Department of Computer Science & Engineering, and Adam DiProfio, Director of Budget & Financial Management, Academic Affairs. In addition, the following two Memorials from UC San Francisco's Divisional Academic Senate will be considered:

- Adjunct Faculty Series Academic Senate Membership Memorial to the Regents
- Health Sciences Clinical Faculty Series Academic Senate Membership Memorial to the Regents.

I ask that you please review the meeting materials in advance of the meeting and send questions to [academicsenateoffice@ucsd.edu](mailto:academicsenateoffice@ucsd.edu) with the agenda topic number in the email subject line, by noon on Friday, Friday 14. Your questions will be shared with the presenters so that they may be prepared to discuss them in advance.

Primary Representatives and Alternate Representatives should coordinate their attendance and voting for this meeting. Both may attend; however, Alternate Representatives may only vote in the absence of the Primary Representative. Please coordinate who will attend and cast votes, in advance of the meeting. Your participation matters. I look forward to seeing you on February 18.

Sincerely,

**Olivia A. Graeve**

*Chair*

*Academic Senate, San Diego Division*