GC/UGC are responsible for review and approval of all courses, including approval to offer a Distance Education course. Policy and proposal requirements for distance education (R) courses are provided in the Policy on Distance Education Courses. There are two components: the proposal that is submitted for UGC/GC review and submission of course approval form. Page 1 of this outlines review for the proposal, page 2 outlines process for review of course approval form. Please note, both can be submitted simultaneously.

* Proposers may consult with campus constituents about course design prior to submitting a proposal (e.g. Teaching + Learning Commons, Academic Integrity Office, Education Technology). While not a requirement, asynchronous R-course proposers should consult with the Teaching + Learning Commons about their course design.

San Diego Division Senate Bylaw 210 (http://senate.ucsd.edu/Operating-Procedures/Senate-Manual/Bylaws/210)
San Diego Division Senate Bylaw 220 (http://senate.ucsd.edu/Operating-Procedures/Senate-Manual/Bylaws/220)
UCSD Policy on Distance Education Courses (https://senate.ucsd.edu/operating-procedures/educational-policies/courses/)

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