September 3, 2021

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SUBJECT: 2021-2022 Committee on Committees

The Committee on Committees (ConC) is charged with nominating Senate faculty to service on administrative committees. Elsa Cleland, Professor, Division of Biological Sciences - Ecology, Behavior & Evolution, will serve as the Committee on Committees Chair for the 2021-2022 academic year. Please address all requests for nominations of faculty to serve on administrative committees to Professor Cleland at ecleland@ucsd.edu, and copy Senate Analyst Samantha Maheu at smaheu@ucsd.edu.

Requests should include the committee’s charge (so that ConC can nominate faculty with relevant experience) and the number of nominations sought. The request may include the names of faculty members who you would specifically like to be considered. Requests from one of your departments should be routed through your office for your endorsement. After the committee is constituted, the final list of members should be sent to the ConC Analyst, so that faculty service commitments can be tracked.

The committee has regularly scheduled meetings during the academic year. They will meet this year on the following dates.

Fall Quarter
- September 22nd
- September 29th
- October 6th
- October 13th
- October 20th
- November 3rd
- November 10th
- November 17th
- December 1st
- December 8th
- December 15th

Winter Quarter
- January 5th
- January 12th
- January 19th
- January 26th
- February 2nd
- February 9th
- February 16th
- February 23rd
- March 2nd
- March 9th
- March 16th

Spring Quarter
- March 30th
- April 6th
- April 13th
- April 20th
- April 27th
- May 4th
- May 11th
- May 18th
- May 25th
- June 1st
- June 8th

ConC fills standing Senate committees for the following academic year before the end of the previous spring quarter. I encourage you to submit requests to fill standing administrative committees each year in March to ensure that your committees are fully staffed at the start of the new academic year.
Sincerely,

[Signature]

Tara Javidi  
Chair  
Academic Senate, San Diego Division

cc: Nancy Postero, Divisional Senate Vice Chair  
Elsa Cleland, ConC Chair  
Gail Heyman, ConC Vice Chair  
Samantha Maheu, Senate Analyst  
Lori Hullings, Senate Executive Director