

525 PEDAGOGY AND LEARNING APPRENTICE [En 5/25/76]

A) Definition

A Pedagogy and Learning Apprentice is an undergraduate student who serves as an assistant in an undergraduate course under the supervision of a faculty member. The purpose of the apprenticeship is to learn the methodology of teaching through actual practice in a regularly scheduled course.

B) Guidelines

- 1) A Pedagogy and Learning Apprentice shall be an upper division student. [Am 2/24/09]
- 2) Students are not permitted to assist in courses in which they are enrolled.
- 3) A Pedagogy and Learning Apprentice must have a minimum overall grade point average of 3.0. Departments may establish higher grade point average requirements. [Am 5/24/83]
- 4) The faculty instructor is responsible for the course content and for maintaining the overall quality of instruction, including supervision of a Pedagogy and Learning Apprentice. They have a responsibility for all grades given in the class. [Am 5/24/83]
- 5) The instructor is expected to meet regularly with the Pedagogy and Learning Apprentice to evaluate the student's performance and to provide the direction needed for a worthwhile educational experience.
- 6) A Pedagogy and Learning Apprentice may receive credit on a Pass/Not Pass basis only.
- 7) A student may not be a Pedagogy and Learning Apprentice more than once for the same course for credit.
- 8) A student may not be a Pedagogy and Learning Apprentice in more than one course in a quarter.
- 9) A student may not hold more than two Pedagogy and Learning Apprentice positions during their academic tenure. [En 6/11/24]
- 10) The total credit accumulated as a Pedagogy and Learning Apprentice shall not exceed eight units.

C) Procedure

All departments/programs using Pedagogy and Learning Apprentices shall review applications for the role to ensure that they meet the guidelines outlined above. A department finding any deviation from the guidelines above must explain and justify the deviation in a memo to the Undergraduate Council with the application attached.

[Am 5/24/83, Am 3/1/11, Am 6/11/24]