

**500 GRADING POLICY [En 6/4/74, Rt by Assembly 12/4/75, Am 6/6/17, Am 10/25/22]**

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## A) Grades and Grade Points

- 1) The work of students will be reported in terms of the following grades: A (excellent), B (good), C (fair), D (poor), F (fail), I (incomplete), IP (in progress), P (pass), NP (not pass), S (satisfactory), U (unsatisfactory). The grades A, B, and C may be modified by plus (+) and minus (-) suffixes. [Am 2/22/83, Rt by Assembly 5/25/83]
- 2) At the end of each quarter, the instructor of each course will assign a letter grade to each undergraduate student who was enrolled in that course at the end of the sixth week of instruction and each graduate student who was enrolled in that course at the end of the ninth week of instruction on the basis of the work required for the entire course. An I grade may be assigned, if appropriate [see Regulation 500(B)]. [En 5/27/80, Rt by Assembly 3/11/81, Am 6/6/17]
- 3) For each student the Registrar will calculate a grade point average (GPA) over courses taken at any campus of the University of California, not including Extension courses. Grade points per unit will be assigned as follows: A 4, B 3, C 2, D 1, F 0. When attached to the grades B and C, plus (+) grades carry threetenths of a grade point more per unit. The grade of A+, when awarded, represents extraordinary achievement but does not receive grade point credit beyond that received for the grade of A. When attached to the grades of A, B, and C, minus (-) grades carry threetenths of a grade point less per unit than the unsuffixed grades. Courses in which an I, IP, P, NP, S, U, or W grade has been awarded will be disregarded in grade point calculations. A graduate student's GPA will be calculated over courses taken while in graduate standing. Lower-division courses are not included in calculating a graduate student's GPA. [Am 5/27/80, Rt by Assembly 3/11/81, Rt by Assembly 5/25/83, Am 1/13/26]

## B) The I Grade

- 1) An instructor may file an I (Incomplete) only if the student has completed the majority of the coursework at a passing level and only for documented reasons beyond the student's control (illness, housing insecurity, family emergency, and U.S. service members called to active duty, training, or state service for example). An instructor may not grant a request for an Incomplete except as described above. The deadline for filing a request for an Incomplete shall be no later than the first working day after final examination week, with the exception of compulsory U.S. military service, which shall be requested no later than one week following the end date of active service. [Am 5/25/93, Am 4/23/96, Am 10/25/22, Am 06/03/25]
- 2) The instructor shall make arrangements with the student for completion of the work required at the earliest possible date, but no later than the last day of the finals week in the following quarter, with the exception of compulsory U.S. military service. If not replaced by this date, the I grade will lapse into a failing grade. The instructor may neither agree nor require that the student wait until the next time the course is offered in order to make up incomplete work or equivalent. The instructor and student are expected to remain in communication to make individual arrangements for the timely completion of the work before the last day of the finals week in the following quarter. [Am 10/25/77, Am 4/23/96, Am 2/23/10, Am 10/25/22, Am 06/03/25]

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- 3) If the instructor assigns an Incomplete grade, without the student having requested it, the instructor must notify the student before the first working day after final examination week of the quarter the I grade is to be assigned. [En 10/25/22]
  - 4) Except as provided under Academic Senate Regulation 634, the I grade shall be disregarded in determining a student's grade point average.
  - 5) In the case of compulsory U.S. military service, an Incomplete grade may be granted for the duration of service. The student shall make arrangements with the instructor to complete the coursework at the earliest possible date, but no later than one year following the end date of active service. [En 06/03/25]
- C) The IP Grade
- 1) For exceptional and compelling reasons, a course extending over more than one quarter may be authorized with the prior approval of the Undergraduate Council (for undergraduate courses) or the Graduate Council (for graduate courses). In such courses an evaluation of a student's performance may not be possible until the end of the final term. In such cases the instructor may assign the provisional grade IP (in progress). [Am 3/1/11]
  - 2) IP grades shall be replaced by final grades if the student completes the full sequence. The instructor may assign final grades, grade points, and unit credit for completed terms when the student has not completed the entire sequence provided that the instructor has a basis for assigning the grades and certifies that the course was not completed for good cause. An IP not replaced by a final grade will remain on the student's record.
  - 3) In calculating a student's grade point average, grade points and units for courses graded IP shall not be counted. However, at graduation, courses still on the record as graded IP must be treated as courses attempted in computation of the student's grade point average in assessing a student's satisfaction of Senate Regulation 634.
- D) The P and NP Grades
- 1) Consistent with college policy, an undergraduate student in good academic standing may elect to be graded on a P/NP basis in a course. With the exception of units earned in independent study courses (numbered 199), no more than one fourth of an undergraduate student's total UCSD course units may be in courses taken on a P/NP basis. Departments may require that courses applied toward the major be taken on a letter grade basis. [Am 5/24/77, Am 4/24/79, Am 5/26/81, Rt by Assembly 12/2/81, Am 4/27/93, Am 1/31/12, Variance Granted by Academic Assembly 6/12/19]
  - 2) Registration on a P/NP basis must take place before the end of the sixth week of the quarter. [Am 2/26/91, Am 10/25/22]

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- 3) In any course, the minimum standard of performance for a grade of P shall be the same as the minimum for a grade of C. [EC 2/22/77, Am 5/24/83, Rt by Assembly 5/9/84]
  - 4) Units earned with the grade of P shall be counted in satisfaction of degree requirements, but units taken on a P/NP basis shall be disregarded in determining a student's gradepoint average.
  - 5) An undergraduate student's work in a noncredit course shall be reported on a P/NP basis. [En 5/23/78]
- E) The S and U Grades
- 1) With the approval of the Graduate Council, departments may offer graduate courses in which graduate students may be graded on an S/U basis, and courses in which graduate students shall be graded only on an S/U basis. [Am 5/24/77]
  - 2) A graduate student's work in a noncredit course may be reported on an S/U basis. [Am 5/24/77]
  - 3) With the approval of the department and the instructor concerned, a graduate student may elect to have his/her work in any undergraduate course or in a graduate course outside his/her major graded on an S/U basis. [En 5/24/77, Am 11/28/78, Am 11/28/95]
  - 4) With the approval of the department and the instructor concerned, a graduate student who has advanced to candidacy for the Ph.D. degree may take any course on an S/U basis. [En 5/24/77, Am 5/23/78]
  - 5) The minimum standard of performance for a grade of S shall be the same as the minimum for a grade of B. [En 5/24/77, Am 5/24/83, Rt by Assembly 5/9/84]
  - 6) Registration on an S/U basis must take place before the end of the sixth week of the quarter. [Am 10/25/22]
- F) The NR Designation [Rp 4/25/95]
- F) The W Grade [En 5/27/80, Am 5/20/08, Am 6/6/17]
- 1) When an undergraduate or graduate student withdraws from the University or drops a course, other than a laboratory course with an early drop deadline, after the end of the fourth week of instruction, the Registrar will assign a W to the student for each course affected. A student who drops a laboratory course with an early drop deadline after the second laboratory session will receive a W for the course. A service member called to compulsory U.S. military service may withdraw at any time during the quarter without W grades in courses. Only the Registrar may assign a W. [Regulation 501] [Am 4/23/91, Am 6/6/17, Am 6/3/25]
  - 2) Courses in which a W has been entered on the student's transcript will be disregarded in determining a student's grade point average and will not be considered as courses attempted in assessing the student's satisfaction of Senate Regulation 634 for graduation.
  - 3) Except as provided in SD 501(C)(2), a student may receive a maximum of one W per course. [En 5/20/08]

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- G) Blank on Students' Transcript [En 4/25/95]
- 1) If a student's name appears on the end of quarter course list for a course, but no grade is reported, the Registrar will leave a blank for that course on the student's transcript.
  - 2) A blank which is not replaced by a grade assigned by the instructor, after one quarter on a student's record, will then be replaced by an F, NP, or U grade.
- H) Grade Changes
- 1) All grades except I and IP are final when filed by an instructor in the end of term course report. However, a final grade may be corrected when a clerical or procedural error is discovered. No change of a final grade may be made on the basis of revision or augmentation of a student's work in the course. No term grade except Incomplete may be revised by further examination. No grade may be changed after one calendar year from the time the grade was recorded. [Am 4/27/76, Am 11/24/81, Rt by Assembly 5/26/82, 10/29/85]