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A) The Committee on Committees of the Division shall consist of thirteen ordinary members of the Division to be elected by the Division as hereinafter provided. The members shall be chosen from other than the President of the University, the Chancellor at San Diego, the University Librarian, and Registrar, any Vice Chancellor, Associate Chancellor, or Associate Vice Chancellor, any Dean, Associate Dean or Assistant Dean, or any Provost. The committee members shall take office on September 1 following the report of their election to the Division. Prior to the beginning of the Fall Quarter of each year, the Senate Council shall appoint the Chair and Vice Chair of the committee from among the members. **[Am 5/22/84, Am 10/27/92, Am 5/25/93, Am 4/25/00, Eff 9/1/01, Am 10/29/02, Eff 9/1/03, Am 4/5/22]**

The members of the Committee on Committees shall be apportioned by disciplinary areas as follows: one member from any of the biological science departments; one member from any of the physical sciences departments; two members from any of the engineering departments; two members from any of the social science departments; one member from any of the humanities departments; one member from any of the fine arts departments; one member from the Faculty of SIO; three members from any of the health sciences departments. There will be one memberatlarge. Health sciences members eligible for election to Committee on Committees shall come from departments not already represented on Committee on Committees. All members of the committee shall serve threeyear, staggered terms. The Senate Council shall ensure that, as vacancies by disciplinary area occur, at least two nominees for each vacancy appear on the ballot. **[En 5/22/84, Am 2/27/90, Rt 3/14/90, Am 5/23/95, Am 4/25/00, Eff 9/1/00, Am 10/29/02, Eff 3/1/03, Am 4/5/22]**

B) The manner of election of the members of the Committee on Committees of the Division shall be as follows:

1) In the spring quarter of each year, new members shall be elected to serve for three calendar years. The number of vacancies appearing on the ballot shall be determined by the number of committee members whose term has expired and shall not increase total committee membership beyond thirteen. No individual shall be eligible for immediate reelection, but shall be eligible after one year of non service. **[Am 5/22/84, Am 4/25/00, Eff 3/1/01, Am 4/5/22]**

2) The election shall be by mail ballot, as described in Bylaw 115, and shall be held in time to be reported at a regular meeting of the Representative Assembly or the Division in May. **[Am 2/27/90, Rt 3/14/90]**

3) In an election, a voter shall have one vote for each member of the Committee on Committees to be chosen in the election. The voter may not cast more than one vote for any candidate. Those candidates receiving the largest number of votes will be declared elected, ties being decided by lot.

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4) Whenever a vacancy for a period exceeding twelve months exists in the membership of the Committee on Committees, it shall so report to the Vice Chair of the Division, who shall immediately issue a notice of election for the purpose of filling said vacancy for the remainder of the unexpired term. **[Am 2/24/04]**

If the earliest date of election would result in the position being unfilled for more than sixty days, the Vice Chair of the Division may request the Representative Assembly to appoint a replacement until the election is held. If no Representative Assembly meeting is to be held within thirty calendar days, the Vice Chair may request the Senate Council to appoint a replacement until the election is held. In making such appointments, the Representative Assembly or the Senate Council shall take into account the composition of the Committee on Committees, the results of the most recent regular election for the Committee, previous members of the Committee, and the spirit of Bylaw 185(B)(1). Any appointed member shall be eligible for election to the Committee at the end of his or her appointment, and the provisions of Bylaw 185(B)(1) with regard to immediate reelection shall not apply. **[Am 2/24/04]**

5) Whenever an absence of a period of at least two months but not exceeding twelve months exists in the membership of the Committee on Committees, it shall so report to the Vice Chair of the Division, who may request the Representative Assembly to appoint a replacement for the period of absence. If no Representative Assembly meeting is scheduled to be held within thirty calendar days, the Vice Chair may request the Senate Council to appoint a replacement for the period of absence. In making such appointments, the Representative Assembly or the Senate Council shall take into account the composition of the Committee on Committees, the results of the most recent regular election for the Committee, previous members of the Committee, and the spirit of Bylaw 185(B)(1). Any appointed member shall be eligible for election to the Committee at the end of his or her appointment, and the provisions of Bylaw 185(B)(1) with regard to immediate reelection shall not apply. In case of absence expected to last more than one year, the position shall be declared vacant and filled as prescribed in Bylaw 185(B)(4). **[Am 2/27/90, Rt 3/14/90, Am 2/24/04]**

C) Duties

1) The Committee on Committees shall appoint the members and representatives, other than *ex officio* members and student representatives, of the other standing and special committees of the Division; and, in conformity with the Bylaws of the Division, shall designate the chair and vice chair of each. **[Am 5/24/83, Rt 6/16/83]**

The Committee on Committees may remove any appointed member of a standing or special committee of the Division for cause before the end of that member's appointment by a two-thirds (2/3) vote, provided that a statement of the reason or reasons is sent to the member proposed for removal at least fourteen (14) days before the vote is taken. The member proposed for removal shall be given an opportunity to be heard by the Committee on Committees before the vote is taken. **[Am 4/16/19]**

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2) It shall report its appointments in accordance with Bylaw 160.

3) In the manner described in Bylaw 115(D), the Committee on Committees shall nominate at least two candidates for each office which is to be filled in any Divisional election.

4) It shall receive and act upon resignations from all Divisional committees and shall fill vacancies which occur in the standing and special committees other than the Committee on Committees. **[See Bylaw 185(B)(4)]** It shall report such appointments as soon as possible to the Office and the members of the Division. An individual appointed to fill a vacancy shall take office at once and serve for the full remaining term of the vacancy unless he or she resigns. **[Am 5/25/76, Rt 6/21/76, Am 2/27/90, Rt 3/14/90]**

5) Members of the Divisional Committee on Committees shall be eligible to serve as members and chairs of other Divisional committees

6) It shall nominate faculty members for membership on Administrative committees. **[En 5/23/95]**

7) It shall appoint one of its members to serve as the Division's member on the University Committee on Committees for a term not to exceed two years. **[SBL 150]**

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8) It shall nominate to the University Committee on Committees one Division member to each of the following Assembly of the Academic Senate committees to serve a term of not less than two and not more than four consecutive years as the Division's representative. This member shall be either the chair or a member of the corresponding Divisional committee. Members holding an administrative position higher than department chair may not serve as members of these committees. Department chairs may serve, with the exception of the University Committee on Academic Freedom, the University Committee on Academic Personnel, and the University Committee on Privilege and Tenure. **[SBL 128] [Ec 3/5/26]**

University Committee on Academic Freedom (UCAF)

University Committee on Academic Personnel (UCAP)

University Committee on Diversity and Equity (UCODE)

Board of Admissions and Relations with Schools (BOARS)

University Committee on Computing and Communications (UCACC)

University Committee on International Education (UCIE)

University Committee on Educational Policy (UCEP)

University Committee on Faculty Welfare (UCFW)

Coordinating Committee on Graduate Affairs (CCGA)

University Committee on Library and Scholarly Communciation (UCOLASC)

University Committee on Planning and Budget (UCPB)

University Committee on Preparatory Education (UCOPE)

University Committee on Privilege and Tenure (UCPT)

University Committee on Research Policy (UCORP)

9) It shall nominate to the University Committee on Committees Division members to serve as the Division's representatives on the University Editorial Committee and the University Committee on Rules and Jurisdiction as specified in those committees' establishing bylaws **[see SBL 160, SBL 205]**