5.1 BYLAWS OF THE FACULTY OF REVELLE COLLEGE

I) MEMBERSHIP

All members of the San Diego Division of the Academic Senate appointed to Revelle College are voting members of the Revelle College Faculty.

II) FUNCTION

The faculty shall be concerned with the academic program of Revelle College and all related aspects of its educational environment.

III) FACULTY MEETINGS

At least one Faculty meeting per year shall be called. Meetings can also be called by the Executive Committee or by the written request of ten members of the Revelle Faculty. **[Am 5/75]**

IV) QUORUM

The presence of 15% of the faculty in residence or a minimum of 20 members of the faculty, whichever is smaller, shall constitute a quorum **[Am 1/28/14, Am 6/9/20]**

V) OFFICERS AND COMMITTEES

A) A member of the Faculty of Revelle College shall be elected by the Faculty each year to serve as Chair of the Faculty, effective from September 1st. The Chair of the Faculty shall preside at all meeting of the Faculty and of the Executive Committee. **[Am 11/4/03]**

B) The Executive Committee of the Faculty of Revelle College shall consist of the Provost and the Chair of the Faculty, ex officio, and four elected faculty members. Two students, selected by the Revelle students in a representative manner, shall be student representatives to the Executive Committee and shall be invited to meet regularly with it. **[Am 5/75, Am 11/4/03]**

The elected Faculty members of the Executive Committee shall normally serve twoyear terms. **[Am 5/75, Am 11/4/03]**

The Executive Committee, or any member of it, may call meetings of the Revelle College Faculty. The Executive Committee shall have authority to appoint ad hoc committees which, like those appointed at Faculty meetings, shall report to the Revelle College Faculty and may be instructed to report to the Executive Committee. The Executive Committee may appoint some of its members as faculty representatives to the Revelle College student government in accordance with its Bylaws. **[Am 5/75]**

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C) In the Spring of each year, the Executive Committee shall solicit from the members of the Faculty nominations for election as Chair of the Faculty and members of the Executive Committee. If fewer than two persons are nominated for each position to be filled by election, the Executive Committee shall make such additional nominations as necessary. Election shall be by electronic ballot. Elections to the Executive Committee shall be conducted in such a manner that at least one member remains in office for another year. If an elected member of the Executive Committee, who has served for less than two years, is elected as Chair of the Faculty, another member of the Faculty shall be elected to the Executive Committee for a new two-year term. **[Am 1/28/14, Am 6/9/20]**

VI) RULES OF ORDER

Robert's Rules of Order shall govern the transaction of business, except for modification of these Bylaws or the Academic Plan of Revelle College. The procedure for such modifications is stipulated in Bylaws VII and VIII. **[Am 1/28/14]**

VII) ACADEMIC PLAN

Changes in the Revelle College Academic Plan shall be approved for submission to the Undergraduate Council upon the advice of faculty, and by electronic ballot, as deemed appropriate by the Executive Committee of the Faculty, provided that the faculty has been notified of the meeting and the proposed change at least five days of instruction prior to the meeting. Electronic ballots shall include arguments for and against any proposed changes. **[Am 3/1/11, Am 1/28/14, Am 6/9/20]**

VIII) AMENDMENT OF BYLAWS

The procedure for amendment of these Bylaws shall be the same as for changes in the Academic Plan, except that a twothirds majority is required. Faculty may be apprised of proposed amendments to the Bylaws via mail or electronic notification. Amendments to the Bylaws can be voted on by electronic ballot of the faculty as deemed appropriate by the Executive Committee of the Faculty. **[Am 1/28/14, Am 6/9/20]**