UNIVERSITY OF CALIFORNIA
SAN DIEGO DIVISION OF THE ACADEMIC SENATE
REPRESENTATIVE ASSEMBLY
[see pages 2 and 3 for Representative Assembly membership list]

NOTICE OF MEETING
Tuesday, October 27, 2015, 3:30 p.m.
Garren Auditorium, Biomedical Sciences Building, 1st Floor

ORDER OF BUSINESS

(1) Minutes of Meeting of May 26, 2015

(2-7) Announcements
(a) Chair Robert Continetti
(b) Chancellor Pradeep Khosla
(c) Larry Smarr, Director, CALIT2: Integrated Digital Infrastructure
(d) Joel Dimsdale, former UC CFW Chair: Understanding Retirement & Benefits

(8) Special Orders
(a) Consent Calendar
   - Committee Annual Reports
     - Committee on Research (including Research Grant Committees) 16
     - Committee on Undergraduate Scholarships and Honors 23
     - Educational Policy Committee 56
     - Graduate Council 58
     - Undergraduate Council 60

(9) Reports of Special Committees [none]

(10) Reports of Standing Committees
(a) Committee on Academic Freedom [Jeffrey Haydu, CAF Chair]
   - UCAF Statement on Academic Freedom and Civility 62

(11) Reports of Faculties [none]

(12) Petitions of Students [none]

(13) Unfinished Business [none]

(14) New Business

[Any member of the Academic Senate may attend and make motions at meetings of the Representative Assembly; however, only members of the Representative Assembly may second motions and vote.]
EX OFFICIO MEMBERS:

Chair of Division: Robert Continetti
Chancellor: Pradeep Khosla
Vice Chair of Division: Kaustuv Roy
2014-15 Chair of Division: Gerry Boss
Chair, Committee on Academic Personnel: Robert Horwitz
Chair, Committee on Admissions: Melissa Famulari
Chair, Committee on Diversity and Equity: Daniel Widener
Chair, Committee on Campus Community Environment: Eric Halgren
Chair, Committee on Committees: William Griswold
Chair, Educational Policy Committee: Petr Krysl
Chair, Undergraduate Council: Geoffrey Cook
Chair, Committee on Faculty Welfare: Sheila Gahagan
Chair, Graduate Council: David Salmon
Chair, Committee on Planning and Budget: Sonia Ramamurthy
Chair, Committee on Privilege and Tenure: Katja Lindenberg
Chair, Committee on Research: Frank Powell
Member, Academic Assembly: Grant Goodall
Member, Academic Assembly: Joanna McKittrick
Executive Vice Chancellor, Academic Affairs: Suresh Subramani
Vice Chancellor, Health Sciences: David A. Brenner
Vice Chancellor, Marine Sciences: Margaret Leinen
Vice Chancellor, Research: Sandra Brown

REPRESENTATIVE ASSEMBLY 2015-2016 MEMBERSHIP

Representatives: Elected Members

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<tr>
<th>Divisional Representative</th>
<th>Nadine George-Graves ('17)</th>
<th>Gail Heyman ('17)</th>
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Sixth College

Emeritus Faculty: Joseph Watson ('16)
Anesthesiology: David Roth ('16)
Anthropology: Thomas Levy ('16)
Bioengineering: Peter Wang ('17)
Biological Sciences: David Holway ('17)
Cellular & Molecular Med.: Takaki Komiyama ('17)
Chemistry & Biochemistry: Ulrich Muller ('16)
Cognitive Science: Zuowen Tu ('16)
Communication: Morana Alac ('16)
Computer Science & Engineering: Leo Porter ('17)
Economics: Yixiao Sun ('16)
Education Studies: Thandeka Chapman ('16)
Electrical & Computer Engineering: Ken Kreutz-Delgado ('16)
Emergency Medicine: Richard Clark ('17)
Ethnic Studies: Roshanak Kheshti ('16)
Family Medicine and Public Health: Anthony Gamst ('16)
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**Advisors:**

- **Research - General Campus**: Amarnath Gupta (’17), Ramon Huerta (’17)
- **Research - Health Sciences**: Adam Halberstadt (’17), Ellen Breen (’17)
- **Research - Marine Sciences**: Adrian Borsa (’16), Shaun Johnston (’16)
- **Undergraduate Student**: Rushil Patel (’16), Dylan Trinh (’16)
- **Graduate Student**: Lindsay Freeman (’16), Teresa Zimmerman-Liu (’16)

**Parliamentarian:**

- Gerry Mackie
UNIVERSITY OF CALIFORNIA  
SAN DIEGO DIVISION OF THE ACADEMIC SENATE  
REPRESENTATIVE ASSEMBLY  
May 26, 2015  
MINUTES  

Chair Boss called the meeting to order. A quorum was present, and Chair Boss welcomed Academic Senate members and guests to the meeting. He introduced himself and the following Academic Senate Staff Members: Ray Rodriguez, Trevor Buchanan, Danny Kopp, Alex Tea, and Tara Mallis. Chair Boss reviewed the Academic Senate Bylaws governing the privilege of the floor and voting.

MINUTES OF MARCH 31, 2015 MEETING  
The minutes of the March 31, 2015 meeting were approved as distributed.

ANNOUNCEMENTS BY THE CHAIR OF THE DIVISION

Annual Distinguished Teaching Award Ceremony
Chair Boss reminded attendees that the annual distinguished teaching award ceremony is scheduled for Tuesday, June 2, 2015 from 2:00-4:00 pm. All were encouraged to attend.

ANNOUNCEMENTS BY THE CHANCELLOR
Chair Boss announced that Chancellor Khosla was unable to attend this meeting.

PRESENTATION BY BRIAN SCHOTTLAENDER, UNIVERSITY LIBRARIAN
Chair Boss introduced University Librarian, Brian Schottlaender, to give a presentation on the Library’s strategic plan for 2015-18. Mr. Schottlaender explained that the five goals of the Library’s 2015-18 strategic plan were developed with the campus’ strategic plan in mind.

Goals one and two concern meeting “users evolving and varied information needs” and developing and maintaining library spaces “that support the goals of UC San Diego.” Earlier this academic year, the Library reached out to faculty and students via a comprehensive online survey to ascertain needs on campus. The survey was sent out in November 2014 and the Committee on Library (COL) asked some survey takers several follow-up questions. Mr. Schottlaender thanked faculty for their participation and shared that the results received were very useful. Faculty comments primarily concerned library content. Faculty generally expressed a need for more content or more help navigating current resources.

Students were primarily concerned with access to space. The multiple library closures from 2008-2012 presented a large spatial disruption that is still in the process of being remedied. There has been a heavy focus on finding space in Geisel Library that can be available around the clock. Currently the ground floor and East wing are available to students 24 hours per day, Monday through Friday during the regular academic year. During finals, the ground floor and East wing are available 24 hours per day Monday through Sunday. This space is heavily used. The Library is currently in discussion with Academic Affairs regarding more targeted use of space including moving more media resources and the new Learning and Teaching Commons to Geisel.
The remaining goals focus on maintaining the Library’s active engagement on campus and within the community. The Library has been actively involved in administering UC’s open access policy by managing the infrastructure that helps faculty stay in compliance. The Library administration is thinking ahead as the UC moves towards a more open data structure. Since the downsizing that occurred from 2008-12, the Library has become more aggressive about fundraising within the community and a new development director has been hired to achieve fundraising goals. The Library is working on achieving its strategic goals by fall of the 2016-17 academic year.

Chair Boss opened the floor to questions. There were no questions. Chair Boss thanked Mr. Schottlaender for his presentation.

**SPECIAL ORDERS**

Consent Calendar – Senate Election Results
In Vice Chair Continetti’s absence, Chair Boss announced Senate election results. Chair Boss shared that 423 ballots were cast for a final voter turnout of 21%.

- **Vice Chair (Chair Designate)** for a two-year term, effective September 1, 2015 through August 31, 2017. The first year will be served as Vice Chair and the second as Chair of the Division:
  - **Kaustuv Roy** (Professor, Biological Sciences)

- **Divisional Representatives** to the systemwide Assembly of the Academic Senate for two-year terms, effective September 1, 2015 through August 31, 2017:
  - **Gail Heyman** (Professor, Psychology)
  - **Nadine George-Graves** (Professor, Theatre)
  - **Gentry Patrick** (Associate Professor, Biological Sciences)

- **Alternate Divisional Representatives** to the Assembly of the Academic Senate:
  - **Farrell Ackerman** (Professor, Linguistics & Director, Human Development Program)
  - **Todd Kontje** (Professor, Literature)
  - **Robert Rissman** (Assistant Professor In Residence, Neurosciences)

- **Committee on Committees** members, each for a three-year term, effective September 1, 2015 through August 31, 2018:
  - Health Sciences - **Marilyn C. Jones** (Professor of Clinical, Pediatrics)
  - Humanities - **Robert Edelman** (Professor, History)
  - Arts - **Amy Adler** (Professor, Visual Arts)
  - Science - **Kimberly Prather** (Professor, Chemistry & Biochemistry)

Temporary Committee on Committee Appointment
Stephen Hedrick, Committee on Committee (ConC) member and Professor of Molecular Biology, will be on sabbatical leave next year. Senate Council has nominated Douglass Forbes, Professor of Cell & Developmental Biology to replace him from October 1, 2015 through June 30, 2016, and requests that Representative Assembly approve this temporary appointment. Chair Boss moved that the temporary appointment be approved. Chair Boss opened the floor to discussion. There were no comments. Chair Boss called for a verbal vote to approve the temporary appointment. The appointment was approved unanimously.

**REPORTS OF SPECIAL COMMITTEES** [none]
REPORTS OF STANDING COMMITTEES

Educational Policy Committee - Proposal to amend Division Regulation 502, Grade Appeals
Chair Boss invited Professor Kaustuv Roy, Chair of the Educational Policy Committee, to present the proposal. Professor Roy explained that Regulation 502 concerns grade appeals when a student believes non-academic criteria have been used in determining their grade for a course. The primary change to this Regulation involves section F. The proposed amendment includes the Office for the Prevention of Harassment and Discrimination (OPHD) as part of the appeal process. The addition of OPHD is part of an agreement made with the Department of Justice. Many departments already involve OPHD informally, so this amendment will have the effect of formalizing a widespread process.

On behalf of the Educational Policy Committee, Professor Roy moved that the amendment to Division Regulation 502, Grade Appeals be approved as proposed. Because the proposal was presented on behalf of a committee, no second was needed. Chair Boss opened the floor for discussion. Professor Roy was asked to read the proposed changes. After reading the changes Professor Roy was asked several questions.

- **Question:** Why was open-ended language, “not limited to,” included in section A(2)?
  **Answer:** Professor Roy responded that the language came from OPHD. It leaves the definition open in the event that what constitutes “protected traits” by law changes over time. This construction makes it such that another revision would not be required.

- **Question:** How significant is the issue? Are there many appeals made concerning the issue of discrimination based on protected traits?
  **Answer:** Professor Roy shared that these types of appeals are more common than one would think. It will be helpful to have OPHD formally involved in the process as it will allow more direct interaction between OPHD and Senate Council.

- **Question:** Part (B)(2) of the regulation provides that a student may continue the grievance process “through written appeal to the department chair or equivalent.” What would be the equivalent of a Department Chair for a graduate student in a program that is not within a department?
  **Answer:** Kim Barrett, Dean of the Graduate Division was present and clarified that where a graduate program is not within a department, the Program Director functions as the equivalent to a department Chair.

At the close of questions, Chair Boss called for a voice vote. The proposed revision was approved unanimously.

Committee on Preparatory Education & Educational Policy Committee - Proposal to amend Divisional Regulation 600(K), Campuswide Graduation Requirements
Chair Boss invited Kaustuv Roy, Chair of EPC, and Carrie Wastal, Chair of the Committee on Preparatory Education (COPE) to present the proposal.

The proposed amendments make two primary changes: First, the amendment replaces references to the “Subject A Requirement” with the “University of California Entry Level Writing Requirement.” Second, the amendment eliminates the exit exam from 600(K) sections (4) and
(5). Professor Roy said that most students are able to meet the writing requirement prior to their first quarter at UC San Diego. Currently, students who do not satisfy the writing requirement prior to starting their first quarter must pass a basic writing course and the exit exam, a timed writing exam. The writing program is currently administered by Mesa College. As campus demographics have shifted, there has been an increase in the number of students passing the writing classes but failing the exit exam. Failing the exit exam has severe consequences; once a student fails, they are disqualified from the UC system. At the end of Spring 2014, 111 students faced disqualification; of those, 96 students had passed the course at least once but failed the exam. Two faculty workgroups were formed to address this issue. The recommendations included the need to revise the curriculum to bring it in-line with current writing pedagogies, eliminate the exit exam, bring the writing program back to campus, and replace the current writing instructors with UCSD faculty and graduate students. Upon receiving these recommendations, the Academic Senate and UCSD Administration established the Basic Writing Curriculum Committee and charged it with developing a proposal for a new Basic Writing Program (BWP) curriculum.

The proposed curriculum will replace the exit exam with a comprehensive writing portfolio review. This change brings the writing program into alignment with the college writing curriculums on campus, all of which use portfolio reviews for assessment. The proposal also includes a recommendation to have a faculty director. A national search will be conducted next year. In the meantime, an interim director has been appointed. The proposal was reviewed by multiple Senate committees and all of them felt these changes would better serve students.

The presenters summarized the rationale for implementing a new model for the BWP. Overall the exit exam has not been a good predictor of academic performance. There are students in good academic standing who are being disqualified from the University system. The median GPA of students who participate in the writing program is 2.7, although there are participants in the current program with 4.0 GPAs. It was pointed out that a disproportionate emphasis is placed on this course. If a student failed any other course, (s)he would be subject to academic probation at worst, not disqualification from the UC system altogether. Further, the standards currently being used by UCSD are not in-line with systemwide standards. UCSD received a waiver to continue its use of the exit exam in 1978. At this time, no other UC campus requires an exit exam.

Finally, international students and lower-income domestic students are disproportionately disadvantaged by the exit exam requirement. Students who are unable to test out of the basic writing requirement, including by failing to test out via the UC Analytical Writing Placement Exam (AWPE), can still satisfy the requirement without having to take the class and pass the exit exam by taking and passing a college writing course elsewhere prior to matriculation. This option is not available to students who cannot afford to take a class.

On behalf of EPC and COPE, Professors Roy and Wastal moved that the proposal to amend Divisional Regulation 600(K), Campuswide Graduation Requirements be approved as proposed. Because the proposal was presented on behalf of a committee, no second was needed. Chair Boss opened the floor for questions and comments.

Questions:
- Question: Other than taking a community college course prior to coming to UCSD, what would satisfy the writing requirement?
  - Answer: The writing requirement can be satisfied by scoring a 680 on the verbal section
of the SAT exam, or scoring a 3 or better on the AP writing exam. 
[Note: The complete list of test results that can satisfy the current requirement can be found here: http://basicwriting.ucsd.edu/whatifs.html]

- **Question:** What is the source of the current exit exam?  
  **Answer:** Typically old AWP Exams from UCOP are used as exit exams.

- **Question:** Will the proposed writing portfolio be developed from work done in the new class or will it incorporate writing from other classes?  
  **Answer:** The portfolio will only include work from the basic writing class.

- **Question:** Is there any academic integrity review that will be applied to the portfolio?  
  **Answer:** It will be a little harder to cheat with the portfolio as the assessment tool. The portfolio will include multiple drafts of the same document and a trained instructor should be able to see evidence of cheating.  
  **Follow up Question:** Will there be a requirement to submit work to turnitin.com or another similar site?  
  **Answer:** This will be up to the new director.

- **Question:** What is the structure of the current timed test?  
  **Answer:** The current exam has a two-hour time limit. The students are asked to paraphrase the thesis and general claims, state whether they agree or disagree and support that position with evidence from their own personal experiences and/or coursework.

- **Question:** Is the current exam taken in class, ensuring that the student is definitely the one responding?  
  **Answer:** Yes.

- **Question:** Do we know whether the students who are not required to take the Basic Writing Program perform better than students who are required to participate in the program? Is there any evidence that everyone could pass the Basic Writing course?  
  **Answer:** There is currently no data to address this question. An earlier committee examined previously collected statistical data but their findings did not address this topic. During the appeals process, students submit a portfolio of work. In reviewing some of these portfolios it was found that students with both poor grades and good grades failed to show critical thinking. The new curriculum is more in line with the writing courses that students will still be required to take to satisfy their college’s curricular requirements.

- **Question:** Is there a reason why this isn’t an “or”? Typically students are given the option of taking an exam or taking the course. Why not continue to offer the ability to test out?  
  **Answer:** Students can test out with an SAT verbal score of 680 or they can test prior to matriculation by taking the UC-wide AWPE in May or June. The courses referred to in this proposal are for students who are unable to satisfy the writing requirement through prior exams including the SAT and the AWPE.

**Comments:**  
There was a comment that the failure rate may indicate that too many students who aren’t prepared for UC San Diego are being admitted. Another member observed that the problem of students’ overall lack of preparedness and competency in the areas of writing and analysis will
not be addressed by this proposal. Professor Roy responded that the data showed there are a number of students with good GPAs who do not pass. Professor Leslie Carver, Chair of Undergraduate Council, noted that the new curriculum is designed to focus on critical thinking, a skill that will prove useful for writing beyond the BWP.

Other members commented in support of the proposal noting that the proposed program appears to provide a stronger curriculum and better assessment opportunities. Others spoke in support of making changes to the curriculum to bring UCSD in line with the rest of the UC system.

A motion to close discussion and bring the proposal to a vote was made and seconded. No discussion was elicited on this motion to close discussion and it passed unanimously by voice vote.

Chair Boss then called for a verbal vote on the primary proposal to amend Divisional Regulation 600(K), Campuswide Graduation Requirements. The proposal passed by an overwhelming majority with only one “nay” vote and no abstentions.

Committee on Committees - Proposal to amend Divisional Bylaw 192, Academic Information Technology
Chair Boss introduced Professor Lisa Cartwright, Vice Chair of the Committee on Committees, to present this proposal on behalf of the Committee on Committees and Senate Council. Professor Cartwright shared some background information regarding the proposal. She explained that though the Committee on Academic Information Technology (CAIT) has been largely inactive, the area of academic information technology is becoming increasingly important and the Systemwide Senate recently rebooted its own corresponding committee, renaming it the University Committee on Academic Computing and Communications. The proposed changes should revitalize the committee by revising the membership, adding online education to the committee’s charge, and adding language that more accurately reflects the relationship between this Divisional committee and the Systemwide committee. Professor Cartwright acknowledged the concern expressed by the Committee on Rules and Jurisdiction regarding the overlap that is created with the Educational Policy Committee (EPC). Professor Cartwright referenced an email response from Professor Kaustuv Roy, Chair of EPC who opined that it is in the campus’ best interest to have more than one committee involved in the area of online education and academic information technology. Professor Cartwright explained that committee overlap was anticipated and is expected to enhance the work of CAIT.

Professor Cartwright moved for approval of the proposed amendment to Divisional Bylaw 192 on behalf of the Committee on Committees. Chair Boss opened the floor for questions and comments. University Librarian, Brian Schottlaender, commented that the Committee on Library discussed the possibility of overlap as well, and ultimately did not believe the overlap would lead to negative issues. Chair Boss called for a verbal vote. The proposal was approved unanimously.

Senate Council - Proposal to amend Divisional Bylaw 244, Senate Administrative Council
Chair Boss introduced Professor Kit Pogliano, Senate Council member and immediate past Chair of the Division, to present the proposal on behalf of Senate Council. The proposal updates the titles of current committee members and adds the Vice Chancellor – Equity, Diversity, and Inclusion, and the Dean of Undergraduate Education. On behalf of Senate Council, Professor Pogliano moved to approve this proposal. Because the proposal was presented on behalf of a committee, no second was needed. Chair Boss opened the floor to questions and comments. A
Representative Assembly Minutes
May 26, 2015

member called attention to CRJ’s response that pointed out the proliferation of Vice Chancellors at UCSD. Chair Boss noted that, overall, only one new Vice Chancellor was being added to the Senate Administrative Council. Chair Boss called for a verbal vote. The proposal was unanimously approved.

Committee on International Education - Proposal to amend Divisional Bylaw 195, International Education
Chair Boss introduced Professor Eduardo Macagno, Chair of the Committee on International Education (CIE), to present the proposal to amend Divisional Bylaw 195, International Education. Professor Macagno explained that with the increase in the number of university programs involving international study at both the Divisional and Systemwide level, the University Committee on International Education (UCIE) and the Divisional CIE have been in discussions regarding what changes could be made to help UCE and Divisional CIEs function better together. This proposal increases CIE membership from seven to nine members, corrects the titles of campus education abroad programs and associated offices, and specifically grants CIE the ability to consult with relevant programs and delegate issues to subgroups that have or can obtain specific subject matter expertise. On behalf of CIE, Professor Macagno moved to approve the proposal as presented. Because this proposal was presented on behalf of a committee, no second was needed. Chair Boss opened the floor to questions and comments. There were no questions or comments. Chair Boss called for a verbal vote. The proposal was approved unanimously.

Graduate Council
• PhD in Materials Science and Engineering with a Specialization in Multiscale Biology
Chair Boss introduced Professor David Salmon, Chair of Graduate Council (GC), Professor Andrew McCulloch from Bioengineering, and Professor Joanna McKittrick from MAE to present the proposal for the PhD in Materials Science and Engineering with a Specialization in Multiscale Biology. Professor Salmon reported that GC approved the proposal at its meeting on April 13, 2015 and invited Professor McCulloch and Professor McKittrick to provide more details about the program.

Professor McCulloch explained that there are currently 35 students in the Multi-Scale Biology Specialization from seven graduate programs across four campus divisions, not including 10 students who successfully defended the PhD thesis in 2014/15 and 15 first-year students who have applied for admission to the Specialization in the Fall. The current students include two MSE PhD students who participate in the program but require the approval of this proposal to permit their formal registration in the Specialization. The applicants for next year include 1 MSE student. The existing faculty of the Multi-Scale Biology Specialization include 9 faculty who also participate in the MSE graduate program.

Professor McKittrick added that MAE believes this program provides a good opportunity for Materials Science to grow with Biological Sciences. On behalf of Graduate Council, Professor Salmon moved to approve the proposal as presented. Because this proposal was presented on behalf of a committee, no second was needed. Chair Boss opened the floor to questions and comments.

• Question: What does multi-scale mean?
   Answer: Professor McCulloch responded that the term Multi-Scale Biology has become
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popular at NIH and NSF to describe research that attempts to integrate across physical scales of biological organization from molecular to organism in contrast to systems biology which attempts to integrate functionally across interacting components of biological systems. The curriculum includes seven laboratory courses that expose students to technology for probing biological structure and function across a wide range of scales spanning from Mass Spectrometry for protein structure determination to MRI for whole body imaging. There are also two computational lab courses that address integration across scale using mathematical and computer modeling.

Chair Boss called for a verbal vote. The proposal was approved unanimously.

- **BS/MS (five-year) Program in Marine Biology at the Scripps Institution of Oceanography**
  Chair Boss invited Professor David Salmon and Dr. Jane Terranes to present the proposal for the BS/MS (five-year) Program in Marine Biology at the Scripps Institution of Oceanography. Professor Salmon reported that Graduate Council discussed and approved the proposal at its meeting on April 13, 2015 and invited Dr. Teranes to provide more details about the program.

Dr. Terranes explained that this proposed program expands the current B.S./M.S. offerings to include students in the more recently established Marine Biology major. Students will need a minimum overall GPA of 3.0 and a minimum major GPA of 3.3. After successful completion of the undergraduate requirements for the B.S. degree, students will be required to complete at least 24 units of coursework and 12 units of research leading to a Master’s thesis. There are currently contiguous B.S./M.S. programs in Biology and Earth Sciences but these programs are restricted to undergraduates within those fields. This program is geared towards current UCSD undergraduate students majoring in Marine Biology, although students majoring or minoring in any biological sciences field may apply. On behalf of Graduate Council, Professor Salmon moved to approve the proposal as presented. Because this proposal was presented on behalf of a committee, no second was needed. Chair Boss opened the floor to questions and comments.

- **Question:** What additional work is required for the Master’s degree?
  **Answer:** To earn the M.S. degree, the student must complete at least 24 units of graduate level courses and 12 research units, leading to a thesis and defense. The 24 units typically equate to an average of six courses.

- **Question:** Is the Master’s work done in one year?
  **Answer:** The expectation is that students will complete the work in one academic year. Realistically, the work might continue through the summer or the fall.

- **Question:** Does the Master’s thesis only take a quarter?
  **Answer:** The thesis is a year-long project. The B.S/M.S. is intended to be completed in five years but data shows that students in these contiguous programs generally extend their writing and defense into the summer after their fifth academic year.

- **Question:** What is the career trajectory for this degree?
  **Answer:** The degree will serve three main types of students. First, students who are seeking the opportunity to engage in research who have not had the opportunity to do so previously. Second, students who might be interested in graduate school and are using
this experience to test whether they want to proceed to a PhD program. Third, students interested in the workplace advantage provided by an advanced degree.

Chair Boss called for a verbal vote. The proposal was approved unanimously.

Committee on Senate Awards - 2014-15 Faculty Research Lecturer Awards
Chair Boss introduced Professor Judy Kim, Senate Awards Committee Member, to present the nominations for the Faculty Research Lecturer Awards. Professor Kim explained that up to two Academic Senate members, one from the Arts/Humanities/Social Sciences and one from the Sciences/Engineering, are nominated to receive awards. The awardees receive $1,500 each and are invited to present a public lecture in the fall. This year’s nominees are Professor Yen Espiritu from the Department of Ethnic Studies, and Professor Anita Raj from the Department of Medicine. Professor Kim moved to approve the nominations on behalf of the Committee on Senate Awards. Because this proposal was presented on behalf of a committee, no second was needed. Chair Boss opened the floor to questions and comments. There were no questions or comments. Chair Boss called for a verbal vote. The nominees were approved unanimously

REPORTS OF FACULTIES

John Muir College
• Proposal to amend Divisional Regulation 610, Academic Requirements of John Muir College

Chair Boss introduced John Muir College (JMC) Provost John Moore to present the proposal. Provost Moore provided a brief overview of the proposal. The proposal reduces JMC’s upper division requirements from 72 units to 60 units. This reduction in units brings JMC’s requirements in line with the requirements of the other colleges at UCSD, all of whom require no more than 60 upper division units. The total number of units required for graduation is not being changed. Students will still be required to satisfy the current general education requirements including the Muir Writing sequence. This change is expected to have positive time-to-degree effects. It is anticipated that the impact will be felt most significantly among transfer students. Transfer students typically matriculate with 105 units, leaving only 75 more units remaining to satisfy graduation requirements. The effect of maintaining an upper division unit requirement of 72 units means that nearly all of a transfer student’s units would have to be upper division and any lower division courses they take might extend their time-to-degree. This amendment was voted on and approved by JMC faculty. Provost Moore moved to approve the amendment on behalf of JMC faculty. Because this proposal was presented on behalf of a faculty body, no second was needed. Chair Boss opened the floor to questions and comments.

A member expressed concern that the reduction in the unit requirement presented a qualitative threat to the value of a JMC education leading to a devaluation of a JMC degree. Other members disagreed with this concern. Another person pointed out that individual majors designate overall unit requirements within their programs. Barbara Sawrey, Associate Vice Chancellor for Academic Affairs and Dean of Undergraduate Education, pointed out that Academic Senate regulations require a minimum of 48 upper division units for graduation and most programs do not exceed that minimum requirement. A member asked why JMC required more upper division units than any other college at UCSD to begin with. Provost Moore shared that after checking into the history of the requirement, no clear reason could be found to explain why JMC required more units than the other colleges.
Chair Boss called for a verbal vote. The proposal was approved unanimously

**Petitions of Students** [none]

**Unfinished Business** [none]

**New Business** [none]

A motion to adjourn was made and seconded. All in favor were asked to approve with a verbal “aye.” The motion was approved unanimously and the meeting was adjourned at 4:53.

TAM
## REPRESENTATIVE ASSEMBLY 2014-2015 MEMBERSHIP

### Ex Officio Members:
- Gerry Boss (Chair of Division)
- Pradeep Khosla (Chancellor)
- Robert Continetti (Vice Chair of Division)
- Kit Pogliano (2013-14 Chair of Division)
- Steven Briggs (Chair, Committee on Academic Personnel)
- Madeline Butler (Chair, Committee on Admissions)
- Daniel Widener (Chair, Committee on Diversity and Equity)
- Raymond DeCallafon (Chair, Committee on Campus Community Environment)
- Doris Trauner (Chair, Committee on Committees)
- Kaustuv Roy (Chair, Educational Policy Committee)
- Leslie Carver (Chair, Undergraduate Council)
- John Eggers (Chair, Committee on Faculty Welfare)
- David Salmon (Chair, Graduate Council)
- Julian Betts (Chair, Committee on Planning and Budget)
- Frank Powell (Chair, Committee on Privilege and Tenure)
- Joel Dimsdale (Member, Academic Council)
- Susan Narucki (Member, Academic Assembly)
- Margaret Leinen (Vice Chancellor, Marine Sciences)

### Elected Members [Alternates in square brackets]

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Key: + representative present; [+ ] alternate present; - no member at the time of meeting
## REPRESENTATIVE ASSEMBLY 2014-2015 MEMBERSHIP

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<tr>
<td>Kerry Key</td>
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<td>E</td>
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<tr>
<td>Amro Hamdoun</td>
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<tr>
<td>Harvey Goldman</td>
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<tr>
<td>Geoffrey Chang</td>
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<td>Hyonny Kim</td>
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<td>Clark Chen</td>
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<tr>
<td>Brian Eliceiri</td>
<td>+</td>
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<tr>
<td>Alan Burrett</td>
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</tr>
<tr>
<td>Liam Clancy</td>
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<tr>
<td>Brett Stalbaum</td>
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<tr>
<td>Amy Alexander</td>
<td>+</td>
<td>+</td>
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</tr>
<tr>
<td>Amy Tsai</td>
<td>+</td>
<td>+</td>
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</tr>
<tr>
<td>David Boyle</td>
<td>+</td>
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<td></td>
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<tr>
<td>Adrian Borsa</td>
<td>+</td>
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<tr>
<td>Holly Dembowski</td>
<td>-</td>
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<tr>
<td>Jon Monk</td>
<td>-</td>
<td>+</td>
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</tr>
</tbody>
</table>

**Advisors:**
- Amy Tsai [Alexei Kritskuk] (Research - General Campus)
- David Boyle [Michael Baker] (Research - Health Sciences)
- Adrian Borsa [Shaun Johnston] (Research - Marine Sciences)
- Holly Dembowski (Graduate Student)
- Jon Monk (Graduate Student)

Key: + representative present; [+ ] alternate present; - no member at the time of meeting
The Committee on Research (COR) met monthly during the year to consider a number of issues. During the course of these meetings, the following principal issues were addressed and reports were prepared accordingly.

1. Annual Report, Committee on Research, FY 2013/14 - No action needed/taken.
2. By Laws and Charge of COR – No action needed/taken.
4. Overview of the Organized Research Unit (ORU) Review Process – AVC Miroslav Krstic provided an informative slide presentation on the role of the Academic Senate and COR in the review process.
5. Proposed Department of Dermatology – Supported the proposal to establish this department and indicated the department would enhance the research status of UCSD.
6. Proposed Affiliation Agreement Between the Salk Institute and UCSD Bioinformatics – Supported the proposal.
10. Organized Research Unit: Third Year Review of the Center for Investigations of Health and Education Disparities (CIHED) - Recommended ending its ORU status and supported discussion of an alternative designation, i.e. Center instead of ORU to allow more flexibility for UCSD to achieve its goals in diversity, equity and inclusion.
11. Organized Research Unit: Five Year Review of the Center for Networked Systems (CNS) - Recommended continuation of the ORU but conveyed two areas of concern that should be improved, (1) outreach to other departments and divisions, and (2) clarifying research funding support for scholarly productivity that comes to the CSE department rather than the ORU.
12. Organized Research Unit: Five Year Review of the Kavli Institute for Brain and Mind (KIBM) - Recommended continuation of the ORU under its current leadership.
13. Organized Research Unit: Five Year Review of the Glycobiology Research & Training Center (GRTC) – Endorsed recommendation for continuation of the unit as a center within Health Sciences instead of an ORU.
14. Multidisciplinary Research Work Group Report (MRWG) – Recommended continuing looking at successful solution on other campuses. Recommended forming another workgroup to consider how to incentivize faculty to bring in more and larger grants focusing on grant income and financial issues rather than other criteria for ORU evaluations.
15. Proposed Guidelines on Accepting and Managing Equity in Return for Access to University Facilities and/or Services – Clarification how the Designated Campus Manager will pick who can benefit from this program and who will not. Further discussion needed by Senate Council.
16. Proposed Revisions to Systemwide Senate Bylaw 182 – Three main concerns expressed: 1) reporting requirements, 2) administrative challenges, and 3) impediments created in free exchange of ideas.
17. Committee on Academic Freedom (CAF) Proposal – Main concern related to anonymity in reporting improper pressure.
18. UCORP representative provided reports on the following main issues discussed at the monthly UCORP meetings; no action needed/taken:

- President’s Challenge Grant
- Portfolio Review Group
- President Napolitano’s focus on innovation and commercialization initiatives
- VP for Innovation, Entrepreneurship and Technology Transfer
- Innovation Council established
- UC Ventures
- MRPI Call
- Compendium
- Improvement of doctoral support
- Program Review Group
- Search for VP of Research and Graduate Studies
- Regis Kelly, Special Advisor to the President
- Regis Kelly’s presentation on “start up in a box” created at UCSF
- Governor Brown named two new Regents
- Constitutional Amendment 1
- ORU Review Practices
- Increase in Retiree Health Premiums
- Research program linked to Federal lab fees suspended due to penalties
- UC Path failed pre-launch test
- President Napolitano establishment of a Transfer Action Team
- UC Ventures
- RFP for President’s Catalyst Awards

GENERAL CAMPUS RESEARCH GRANT COMMITTEE

The General Campus Research Grant Committee met on December 2, 2014 and February 24 and May 26, 2015 to review research and bridge grant applications for FY 2014/15. The Committee reviewed the results of the bridge funding grants previously awarded. Based on the progress reports received on these projects, the Committee was convinced of the importance and need for continuation of the Bridge Funding program initiated in FY1995/96. Two calls for bridge funding applications were transmitted. Eight Bridge Funding program applications were reviewed and all eight were funded, totaling $350,910. Applicants were required to demonstrate strong proposals for continuing research programs that had received peer-reviewed extramural funding for at least four of the last five years and, that despite efforts to re-establish funding, were without any funding between June 30 and December 31, 2014. The Committee’s evaluation of proposals emphasized the quality of the research, past publication record, and the likelihood of future funding.

The existing policies regarding awards for bridge funding, individual research proposals, travel to scholarly meetings, and the intercampus exchange program were thoroughly reviewed by the Committee and a few notable modifications were incorporated in the application call letters on the Committee’s website at http://senate.ucsd.edu/grants-awards/grant-funding/. The Committee agreed to continue to maintain its policy to increase the ceiling for bridge funding at $50,000, the ceiling for individual grants at $20,000, and the maximum cumulative support figure at $60,000 over a ten-year period. The ceilings for payment towards the cost of airfare for Travel to a Scholarly Meeting were kept at $2000 for foreign travel and $800 for domestic travel with the provision that awards could only be used on economy/coach tickets.

Research – Of 118 individual applications reviewed, 103 were funded for a total of $1,107,658. Two awards totaling $39,318 were made possible by the Earl C. Anthony Endowment Trust Fund. Thirteen requests totaling $196,139 were denied; two applications totaling $29,286 were withdrawn by the applicants. The breakdown of awards by faculty rank is as follows:
<table>
<thead>
<tr>
<th>Level</th>
<th>Awards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Professor</td>
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<tr>
<td>Associate Professor</td>
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<td>Professor</td>
<td>56</td>
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<tr>
<td>Professor Emeritus</td>
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</tr>
<tr>
<td>LPSOE</td>
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</tr>
<tr>
<td>LSOE</td>
<td>2</td>
</tr>
<tr>
<td>SrLSOE</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>103</strong></td>
</tr>
</tbody>
</table>

The breakdown by department and discipline is as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Awards</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology</td>
<td>4</td>
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<tr>
<td>Cognitive Science</td>
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<tr>
<td>Communication</td>
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<tr>
<td>Education Studies</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Ethnic Studies</td>
<td>2</td>
<td>19,130</td>
</tr>
<tr>
<td>Linguistics</td>
<td>3</td>
<td>51,025</td>
</tr>
<tr>
<td>Political Science</td>
<td>8</td>
<td>72,066</td>
</tr>
<tr>
<td>Psychology</td>
<td>4</td>
<td>72,195</td>
</tr>
<tr>
<td>Sociology</td>
<td>3</td>
<td>23,709</td>
</tr>
<tr>
<td><strong>Total Social Sciences</strong></td>
<td><strong>29</strong></td>
<td><strong>$317,523</strong></td>
</tr>
<tr>
<td>History</td>
<td>8</td>
<td>75,652</td>
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<tr>
<td>Literature</td>
<td>11</td>
<td>63,950</td>
</tr>
<tr>
<td>Music</td>
<td>10</td>
<td>109,742</td>
</tr>
<tr>
<td>Philosophy</td>
<td>7</td>
<td>32,575</td>
</tr>
<tr>
<td>Theatre &amp; Dance</td>
<td>10</td>
<td>72,995</td>
</tr>
<tr>
<td>Visual Arts</td>
<td>7</td>
<td>61,745</td>
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<tr>
<td><strong>Total Humanities and Arts</strong></td>
<td><strong>53</strong></td>
<td><strong>$416,659</strong></td>
</tr>
<tr>
<td>Cell &amp; Developmental Biology</td>
<td>1</td>
<td>20,000</td>
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<tr>
<td>Ecology, Behavior &amp; Evolution</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Molecular Biology</td>
<td>3</td>
<td>50,416</td>
</tr>
<tr>
<td>Neurobiology</td>
<td>1</td>
<td>19,527</td>
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<tr>
<td><strong>Total Division of Biological Sciences</strong></td>
<td><strong>5</strong></td>
<td><strong>$89,943</strong></td>
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<tr>
<td>Chemistry &amp; Biochemistry</td>
<td>3</td>
<td>60,000</td>
</tr>
<tr>
<td>Mathematics</td>
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<td>Physics</td>
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<tr>
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<tr>
<td>Nanoengineering</td>
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<td>20,000</td>
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<tr>
<td>MAE</td>
<td>2</td>
<td>39,000</td>
</tr>
<tr>
<td>Structural Engineering</td>
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<td>15,000</td>
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<tr>
<td><strong>Total Engineering</strong></td>
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<td>Graduate School of IR/PS</td>
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<td>Rady School of Management</td>
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<td>27,994</td>
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<td><strong>Total Schools/Centers</strong></td>
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<td><strong>$102,316</strong></td>
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</table>

**Total Individual Research Awards:** 103  | **$1,107,658**
Bridge Funding Awards

<table>
<thead>
<tr>
<th>Discipline</th>
<th>Awards</th>
<th>Amount</th>
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<tbody>
<tr>
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<tr>
<td>Physics</td>
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<td>68,866</td>
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<tr>
<td>Structural Engineering</td>
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<tr>
<td><strong>Total Bridge Funding Awards:</strong></td>
<td>8</td>
<td><strong>$350,910</strong></td>
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</table>

**GRAND TOTAL:**

|                        | 111                             | **$1,458,568** |

Intercampus Exchange Program (FY 2014/15) - Seventeen academic departments received grants totaling $59,808 in support of the University’s Intercampus Exchange Program. A formula of $75 per Academic Senate member plus $11 per registered graduate student was used to determine the total amount of this award.

Travel to a Scholarly Meeting – Of 245 applications reviewed, 238 were funded totaling $244,285; $21,357 was returned for redistribution; seven requests totaling $10,019 were denied. One hundred seven of the trips funded were for foreign travel and 131 for domestic travel. The breakdown by discipline and department is as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Awards</th>
<th>Amount</th>
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<tbody>
<tr>
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<td>11</td>
<td>$7,328</td>
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<td>Cognitive Science</td>
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<td>Ethnic Studies</td>
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<tr>
<td>Linguistics</td>
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<td>4,575</td>
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<td>Political Science</td>
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<td>Psychology</td>
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<td>Sociology</td>
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<td><strong>Total Social Sciences</strong></td>
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<tr>
<td>History</td>
<td>13</td>
<td>11,660</td>
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<td>Literature</td>
<td>19</td>
<td>17,957</td>
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<tr>
<td>Music</td>
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<td>Philosophy</td>
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<td>Theatre &amp; Dance</td>
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</tr>
<tr>
<td>Visual Arts</td>
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<td>2,084</td>
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<tr>
<td><strong>Total Humanities &amp; Arts</strong></td>
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<td><strong>$58,700</strong></td>
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<td>Cell &amp; Developmental Biology</td>
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<td>3,584</td>
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<td>Ecology, Behavior &amp; Evolution</td>
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<tr>
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<td>5,491</td>
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<tr>
<td>Physics</td>
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<td>11,538</td>
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<td><strong>Total Physical Sciences</strong></td>
<td>31</td>
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<td>CSE</td>
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<td>ECE</td>
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<td>MAE</td>
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<td>Nanoengineering</td>
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<tr>
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<td>3,279</td>
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<tr>
<td><strong>Total Engineering</strong></td>
<td>39</td>
<td><strong>$52,280</strong></td>
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HEALTH SCIENCES RESEARCH GRANT COMMITTEE

The Health Sciences Research Grant Committee met on December 8, 2014 and March 10 and June 1, 2015 to review applications for FY 2014/15. The Committee reviewed seventeen and funded ten bridge program applications, totaling $237,271. The existing policies regarding awards for bridge funding, individual research proposals and travel to scholarly meetings were thoroughly reviewed by the Committee, and the modifications were incorporated in the application call letters on the Committee’s website at http://senate.ucsd.edu/grants-awards/grant-funding/. The Committee agreed to continue its policy limiting the ceiling for individual grants to $10,000 and bridge funding to $25,000. Priority will continue to be given to junior faculty; and faculty who have received support on three consecutive occasions will be considered only for projects leading them into a different research direction. Effective July 1, 2015 the ceiling for payment towards the cost of airfare on economy/coach tickets for Travel to a Scholarly Meeting will be $500 for both foreign and domestic travel and only one trip every other fiscal year will be awarded to Academic Senate members only.

Research – Of 90 research applications reviewed, 32 were funded, totaling $314,987; fifty-eight requests totaling $558,886 were denied primarily due to budget constraints. The breakdown of the awards by rank is as follows:

<table>
<thead>
<tr>
<th>Level</th>
<th>Awards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Professor</td>
<td>3</td>
</tr>
<tr>
<td>Assistant Professor-in-Residence</td>
<td>7</td>
</tr>
<tr>
<td>Assistant Adjunct Professor</td>
<td>2</td>
</tr>
<tr>
<td>Assistant Clinical Professor</td>
<td>3</td>
</tr>
<tr>
<td>Assistant Project Scientist</td>
<td>2</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>2</td>
</tr>
<tr>
<td>Associate Prof-in-Residence</td>
<td>2</td>
</tr>
<tr>
<td>Associate Adjunct Professor</td>
<td>2</td>
</tr>
<tr>
<td>Professor</td>
<td>3</td>
</tr>
<tr>
<td>Professor of Clinical X</td>
<td>2</td>
</tr>
<tr>
<td>Professor-in-Residence</td>
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<tr>
<td>Professor Emeritus</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>32</strong></td>
</tr>
</tbody>
</table>

The breakdown by department is as follows:

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<tr>
<th>Department</th>
<th>Awards</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anesthesiology</td>
<td>1</td>
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</tr>
<tr>
<td>Cellular Molecular Medicine</td>
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<td>10,000</td>
</tr>
<tr>
<td>Emergency Medicine</td>
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<td>10,000</td>
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<td>49,965</td>
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<td>0</td>
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<tr>
<td>Ophthalmology</td>
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<td>0</td>
</tr>
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</tr>
<tr>
<td>Pathology</td>
<td>3</td>
<td>30,000</td>
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<tr>
<td>Pediatrics</td>
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<td>38,000</td>
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<tr>
<td>Pharmacology</td>
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<td>20,000</td>
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<td>39,350</td>
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<tr>
<td>Radiation Medicine</td>
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<td>0</td>
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<tr>
<td>Radiology</td>
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<td>0</td>
</tr>
<tr>
<td>Reproductive Medicine</td>
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<td>30,000</td>
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<td>SSPPS</td>
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<td>20,000</td>
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<tr>
<td>Surgery</td>
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<td>38,000</td>
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<tr>
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<td><strong>$314,987</strong></td>
</tr>
</tbody>
</table>
Bridge Funding Awards

<table>
<thead>
<tr>
<th>Department</th>
<th>Awards</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anesthesiology</td>
<td>1</td>
<td>25,000</td>
</tr>
<tr>
<td>Medicine</td>
<td>5</td>
<td>124,990</td>
</tr>
<tr>
<td>Neurosciences</td>
<td>1</td>
<td>12,500</td>
</tr>
<tr>
<td>Pathology</td>
<td>1</td>
<td>25,000</td>
</tr>
<tr>
<td>Psychiatry</td>
<td>1</td>
<td>24,781</td>
</tr>
<tr>
<td>SSPPS</td>
<td>1</td>
<td>25,000</td>
</tr>
<tr>
<td><strong>Total Bridge Funding Awards:</strong></td>
<td><strong>10</strong></td>
<td><strong>$ 237,271</strong></td>
</tr>
</tbody>
</table>

GRAND TOTAL:   **42** **$ 552,258**

Travel to a Scholarly Meeting – Of 122 applications reviewed, 100 were funded totaling $43,782; $7,129 was returned for redistribution, and 22 applications totaling $15,831 were denied. Twenty-nine of the trips were for foreign travel and 71 were for domestic travel. The breakdown of the awards by department is as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Awards</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anesthesiology</td>
<td>5</td>
<td>$ 1,996</td>
</tr>
<tr>
<td>Cellular Molecular Medicine</td>
<td>1</td>
<td>500</td>
</tr>
<tr>
<td>Emergency Medicine</td>
<td>4</td>
<td>1,560</td>
</tr>
<tr>
<td>Family Medicine/Public Health</td>
<td>5</td>
<td>2,300</td>
</tr>
<tr>
<td>Medicine</td>
<td>13</td>
<td>5,974</td>
</tr>
<tr>
<td>Neurosciences</td>
<td>5</td>
<td>2,400</td>
</tr>
<tr>
<td>Ophthalmology</td>
<td>1</td>
<td>500</td>
</tr>
<tr>
<td>Orthopedic Surgery</td>
<td>4</td>
<td>1,460</td>
</tr>
<tr>
<td>Pathology</td>
<td>5</td>
<td>2,300</td>
</tr>
<tr>
<td>Pediatrics</td>
<td>8</td>
<td>3,264</td>
</tr>
<tr>
<td>Pharmacology</td>
<td>1</td>
<td>500</td>
</tr>
<tr>
<td>Psychiatry</td>
<td>14</td>
<td>6,063</td>
</tr>
<tr>
<td>Radiation Medicine</td>
<td>1</td>
<td>400</td>
</tr>
<tr>
<td>Radiology</td>
<td>14</td>
<td>6,173</td>
</tr>
<tr>
<td>Reproductive Medicine</td>
<td>4</td>
<td>1,711</td>
</tr>
<tr>
<td>SSPPS</td>
<td>6</td>
<td>2,710</td>
</tr>
<tr>
<td>Surgery</td>
<td>9</td>
<td>3,971</td>
</tr>
<tr>
<td><strong>Total Travel Awards:</strong></td>
<td><strong>100</strong></td>
<td><strong>$ 43,782</strong></td>
</tr>
</tbody>
</table>

MARINE SCIENCES RESEARCH GRANT COMMITTEE

The Marine Sciences Research Grant Committee met on November 10, 2014 and February 6 and May 4, 2015 to review applications for FY 2014/15. The existing policies regarding awards for research and travel to scholarly meetings were thoroughly reviewed by the Committee. The Committee agreed to continue its policy to maintain the ceiling for individual grants at $15,000 and the maximum cumulative support figure at $45,000 over a ten-year period. The modifications were incorporated in the application call letters on the Committee’s website at [http://senate.ucsd.edu/grants-awards/grant-funding/](http://senate.ucsd.edu/grants-awards/grant-funding/). The ceilings for payment towards the cost of airfare on economy/coach tickets for Travel to a Scholarly Meeting will remain at $1500 for foreign travel and $1000 for domestic travel. The Committee would like new requests for support to demonstrate more evidence of results from previous Academic Senate funding, such as a manuscript or the receipt of a larger award stemming from a "seed" money grant.

Research – Of 27 research applications reviewed, 12 were funded totaling $105,457. Fifteen requests totaling $155,0408 were denied. The breakdown of the awards by rank is as follows:

<table>
<thead>
<tr>
<th>Level</th>
<th>Awards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Professor</td>
<td>1</td>
</tr>
<tr>
<td>Assistant Research Scientist</td>
<td>1</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>1</td>
</tr>
<tr>
<td>Professor</td>
<td>6</td>
</tr>
<tr>
<td>Professor-in-Res</td>
<td>1</td>
</tr>
<tr>
<td>Professor Emeritus</td>
<td>1</td>
</tr>
<tr>
<td>Research Scientist</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>
The breakdown by division is as follows:

<table>
<thead>
<tr>
<th>Division</th>
<th>Awards</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CASPO</td>
<td>1</td>
<td>$6,856</td>
</tr>
<tr>
<td>GRD</td>
<td>2</td>
<td>$27,600</td>
</tr>
<tr>
<td>IGPP</td>
<td>2</td>
<td>$23,002</td>
</tr>
<tr>
<td>IOD</td>
<td>1</td>
<td>$2,340</td>
</tr>
<tr>
<td>MBRD</td>
<td>5</td>
<td>$42,559</td>
</tr>
<tr>
<td>MPL</td>
<td>1</td>
<td>$3,100</td>
</tr>
<tr>
<td>Total Research Awards:</td>
<td>12</td>
<td>$105,457</td>
</tr>
</tbody>
</table>

**Travel to a Scholarly Meeting** – Of 47 applications reviewed, 45 were funded, totaling $55,669; $5,547 was returned for redistribution. Two requests totaling $3,128 were denied. Thirty-three awards were for foreign travel and twelve were for domestic travel.

<table>
<thead>
<tr>
<th>Division</th>
<th>Awards</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CASPO</td>
<td>8</td>
<td>$11,726</td>
</tr>
<tr>
<td>CMBB</td>
<td>3</td>
<td>$4,500</td>
</tr>
<tr>
<td>GRD</td>
<td>5</td>
<td>$4,345</td>
</tr>
<tr>
<td>IGPP</td>
<td>9</td>
<td>$11,600</td>
</tr>
<tr>
<td>IOD</td>
<td>5</td>
<td>$6,548</td>
</tr>
<tr>
<td>MBRD</td>
<td>10</td>
<td>$11,302</td>
</tr>
<tr>
<td>MPL</td>
<td>4</td>
<td>$4,148</td>
</tr>
<tr>
<td>PORD</td>
<td>1</td>
<td>$1,500</td>
</tr>
<tr>
<td>Total Travel Awards:</td>
<td>45</td>
<td>$55,669</td>
</tr>
</tbody>
</table>

Respectfully submitted,

Division Committee

John Fonville
Karl Gerth
Bennetta Jules-Rosette
Jennifer MacKinnon
Emmanuel Theodorakis
Deborah Yelon
Sandra Brown, *ex officio*
Terry Jernigan, UCORP Representative
Daniel Tartakovskv, Vice Chair
Frank Powell, Chair

General Campus Research Grant Committee

Timothy Gentner
Ananda Goldrath
Grant Kester
Patrick Patterson
Eugene Pawlak
Douglas E. Smith
Harvey Goldman, Chair

Health Sciences Research Grant Committee

Pieter Dorresteijn
Xiang-Dong Fu
Hal Hoffman
Judy Varner
Jing Yang
Peter Ernst, Chair

Marine Sciences Research Grant Committee

James Day
Uwe Send
Gregory Rouse, Chair
UCSD Committee on Undergraduate Scholarships and Honors (CUSH)
2014-2015 Annual Report

Chair 2014-2015
- Charles Curtis (Music)

Members 2014-2015
- Robert Edelman (History)
- James Golden (Biological Sciences)
- Jin-Kyung Lee (Literature)
- Alison Marsden (Mechanical & Aerospace Engineering)
- Oleg Shpyrko (Physics)
- K. Wayne Yang (Ethnic Studies)

Fall Orientation Meeting - November 19, 2014
In November, CUSH met for the annual fall meeting and orientation. A packet of materials was provided to the members and discussion included sample reviews of scholarship applications to acquaint members with the review, selection, and approval processes in which they would participate. Also, the new vendor system to support the application processing and review selections was introduced to ensure CUSH members would be able to access and utilize the online review and scoring functions.

(A second orientation meeting was held in January to update those CUSH members who were off campus fall term and unable to attend the annual fall meeting. The same topics were covered and the same materials were distributed.)

CUSH members primarily accomplish their responsibilities via email and online reviews of candidates for scholarships, and as needed, in sub group meets for in person reviews.

Spring Final Meeting—June 5, 2015
In June, CUSH met to review the overall scholarship award program summaries, to provide input to the application and selection process, to review and recommend updates to the Academic Senate Bylaw 255, and to review and approve the Annual Scholars-Athlete Report. CUSH Chair Charles Curtis and members confirmed that the current CUSH practices are working very well which include two in-person meetings (fall orientation and spring final meeting), online scholarship reviews and selections along with several sub group review and selection meetings. CUSH members who were off campus and were unable to attend were provided materials via email for comment and input.

Summary of CUSH Activities in 2014-2015 for 2015-2016 Awards
During the scholarship award process for 2015-2016 scholarships which occurs during academic year 2014-2015, CUSH members participated in reading applications, selecting and approving scholarship recipients for a wide range of awards, including summer research awards and continuing student scholarships.

- 12 Summer Research Scholarship Programs provided scholarships for 69 UCSD research awards for a total of $228,000.

- 75 Continuing Student Scholarship Programs provided awards for approximately 400 UCSD current students for a total of nearly $600,000. The scholarship criteria varied per program,
allowing for a diverse pool of candidates – all demonstrating academic achievement and most with financial need. CUSH members generally review and select in the areas of their academic divisions and/or interests

- Selection for various campus awards such as Black History Month Scholarships and new UC Initiatives such as the Global Food Initiative, and the Climate Initiative, also included CUSH participation.

Summary of Fall 2015 Freshmen and Transfer Scholarship Report to CUSH
Beginning in March 2015, over 1,700 entering admitted students were offered scholarship awards. We anticipate 360 will accept these awards that range from $2,000 to $10,000 per year, for 4 academic years as freshmen, and 2 academic years as transfer students. These awards included Regents Scholars, Chancellor’s Freshmen Scholars, and Chancellor’s Associate Scholars, along with a variety of other restricted awards.

Financial Aid Office Staff Support to CUSH
Becky Obayashi – Scholarship Coordinator
Stephanie Asiddao – Scholarship Counselor
Esteban Marquez – Associate Director

Attachments to Annual Report
Fall Orientation Packet
Spring Final Meeting Packet
2014-15 Scholar-Athlete Awards Report-Reviewed and approved by CUSH

Submitted by Charles Curtis, CUSH Chair
2014-2015
Scholar-Athlete Awards Report
Submitted to the Committee on Undergraduate Scholarships and Honors (CUSH)
June 4, 2015

Executive Overview

In summer 2013, the Academic Senate approved a revised model for awarding athletic grant-in-aid and requested that CUSH review an annual report on awards made under the revised model. Under the revised model, scholar-athletes may be offered varying levels of support based upon several factors and a hierarchical approval process to ensure oversight.

CUSH reviewed the Scholar-Athlete Awards Process in November 2013 and 2014; the first awards provided under this new model occurred in Fall 2014. This report provides data on the awards granted for the 2014-15 academic year under the revised model, as well as various background documents previously provided.

Scholar-Athlete Award Data as of June 2015
(Excludes ‘grandfathered’ $500 awards)

Sum Total of Award Amount: $194,300

Number of Individual Scholar-Athletes: 104

Average Scholar-Athlete Award Amount: $1,868

Most Common Scholar-Athlete Award Amount Granted: $1,000

Minimum Award Granted: $500

Maximum Award Granted: $15,000
### Distribution of Awards Granted by Award Amount:

<table>
<thead>
<tr>
<th>Award Amount</th>
<th>Recipients</th>
</tr>
</thead>
<tbody>
<tr>
<td>$500</td>
<td>18</td>
</tr>
<tr>
<td>$1,000</td>
<td>33</td>
</tr>
<tr>
<td>$1,250</td>
<td>2</td>
</tr>
<tr>
<td>$1,500</td>
<td>24</td>
</tr>
<tr>
<td>$1,750</td>
<td>6</td>
</tr>
<tr>
<td>$2,000</td>
<td>4</td>
</tr>
<tr>
<td>$2,500</td>
<td>3</td>
</tr>
<tr>
<td>$3,000</td>
<td>3</td>
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<tr>
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<td>$4,500</td>
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<td>$5,000</td>
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</tr>
<tr>
<td>$5,500</td>
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<tr>
<td>$6,700</td>
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</tr>
<tr>
<td>$8,500</td>
<td>1</td>
</tr>
<tr>
<td>$9,100</td>
<td>1</td>
</tr>
<tr>
<td>$10,000</td>
<td>1</td>
</tr>
<tr>
<td>$15,000</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Scholar-Athlete Recipients**: 104

---

**Academic Performance, following Winter Quarter Grade Period, Average Cum UC GPA: 3.15**

- **Number of Scholar-Athletes Under 2.6 Cumulative GPA**: 4

- **Individual Cumulative GPA of Scholar-Athletes below 2.6 and Corresponding Award Amount**
  - 2.575 $6,700
  - 2.4592 $1,500
  - 2.3977 $500
  - 2.1769 $500

1.7666, $1,000 - Student withdrew from institution prior to the Winter ‘15 quarter and cumulative GPA is only reflective of Fall ‘15 quarter three classes (B+, C, F).

Please note that the sum total of all awards, including the grandfathered student-athletes is $298,800. There are 209 grandfathered student-athletes. In addition to these grandfathered awards, 17 student-athletes each received an additional $500 merit award based upon highest GPA. The total of these awards was $8,500.
Cost of Attendance for 2014-15

The Financial Aid Offices establishes the annual cost of attendance in conjunction with the UC Office of the President. The cost of attendance complies with applicable UC, federal and state policies as well as NCAA polices. Below are the cost of attendance figures used for 2014-15.

<table>
<thead>
<tr>
<th>Estimated Cost of Attendance</th>
<th>Living with Parents</th>
<th>On Campus</th>
<th>Off Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UC Systemwide Tuition/Fees: $12,192</td>
<td>$13,456</td>
<td>$13,456</td>
<td>$13,456</td>
</tr>
<tr>
<td>UCSD Campus Fees: $1,264</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total CA Resident Tuition/Fees:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing and Meals</td>
<td>$4,643</td>
<td>$12,254</td>
<td>$9,650</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>$1,509</td>
<td>$1,509</td>
<td>$1,509</td>
</tr>
<tr>
<td>Transportation</td>
<td>$1,624</td>
<td>$771</td>
<td>$1,560</td>
</tr>
<tr>
<td>Other Educational Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal Expenses</td>
<td>$1,991</td>
<td>$1,623</td>
<td>$1,908</td>
</tr>
<tr>
<td>Health Insurance Fee/Allowance</td>
<td>$1,632</td>
<td>$1,632</td>
<td>$1,632</td>
</tr>
<tr>
<td>CA Resident Totals</td>
<td>$24,855</td>
<td>$31,245</td>
<td>$29,715</td>
</tr>
</tbody>
</table>

Additional Estimated Costs for Non-California Residents

| Non-CA Resident Supplemental Tuition* | $22,878             | $22,878   | $22,878    |
| Non-CA Resident Totals               | $47,733             | $54,123   | $52,593    |

Mandatory Orientation Fees

Entering freshmen: $149
Entering transfers: $81
Description of the Scholar-Athlete Awards Process

A multistep review and approval process was created and a new business tool was developed to track the process using SharePoint.

-The Coach initiated the award recommendation to the Athletic Director. If approved by the Athletic Director, then the recommendation was forwarded to the Faculty Athletics Representative. If this was approved, the recommendation was forwarded to the Financial Aid Director. Each approver acted independently, reviewing the details of the recommendation. An award was only offered upon approval of all parties. This process ensured that all scholar-athlete awards meet all University of California, National Collegiate Athletic Associate (NCAA), state and federal aid policies, as applicable.

Factors used in the recommendation, review and approval process included academics, financial need, athletics performance and recruitment needs of the program.

Notification & Disbursement of Awards:

-The Financial Aid Office includes the Scholar-Athlete Award (SAA) amount in the packaging of the student’s aid in accordance with University, NCAA, state and federal aid policies applicable to all students. The SAA is applied to the student’s account in the same manner as other scholarship aid at the University, not to exceed the University, NCAA, state and federal policies on cost of attendance. Funds are distributed through the regular financial aid process.

-Award funds are applied to the student’s account in the same manner as all financial aid funds; cover any charges on the student account and then refund the balance to the student. Total funds applied to a student’s account will not exceed University limits (federal cost of attendance) and per NCAA rules, SAA in conjunction with other NCAA Countable Aid will not exceed the cost of tuition and fees, room and board, required course-related books and required course-related supplies.

-Newly admitted freshmen and transfer students qualify for Scholar-Athlete Awards by meeting UC San Diego Admissions requirements; subsequent to a student’s initial year of enrollment, qualification for the SAA is based on maintaining a minimum cumulative UC GPA of 2.6. Students who fail to meet the SAA GPA requirement may appeal for consideration under the UCSD Satisfactory Academic Progress Standards for Financial Aid Eligibility.

Awards Prior to Fall 2014 (“Grandfathered”):

-Student-athletes who received the $500 funding under the original athletics grants-in-aid program (prior to the Fall of 2014) are grandfathered in and will continue to receive the initial $500 grant as long as they meet the minimum GPA requirement and are members of an intercollegiate athletics team.

Annual Reporting Requirements:

-The Committee on Undergraduate Scholarships and Honors (CUSH) annually reviews all Scholar-Athlete Awards, beginning with the Fall 2014 awards.

-The Athletics Department and Financial Aid Office provide a report at the completion of each academic year which includes the amount of SAA awarded and relevant GPA data.

-The Faculty Athletics Representative, in conjunction with FABA (Faculty Athletics Board of Advisors), as well as the Vice Chancellor of Student Affairs, will also review annually the distribution of SAA funds and policies.
Attachments:

A. CUSH Fall 2013 Agenda
B. CUSH Fall 2014 Agenda
C. Scholar-Athlete Policies Nov 2013
D. Scholar-Athlete Award Agreement Form
E. PPM 11.2 Athletic Scholarship & Financial Aid

Report prepared by:

Financial Aid Office in conjunction with Intercollegiate Athletics Department
Ann Klein, Director of Financial Aid
Earl W. Edwards, Intercollegiate Athletics Director

Report reviewed by:

Dr. Cliff Kubiak, Faculty Athletics Representative
Dr. Juan Gonzalez, Vice Chancellor, Student Affairs
Dr. Charles Curtis, Chair, CUSH

Report provided to:

2014-15 Committee on Undergraduate Scholarship and Honors (CUSH)
Dr. Charles Curtis, Chair (Music)
Dr. Robert Edelman (History)
Dr. James Golden (Biological Sciences)
Dr. Jin-Kyung Lee (Literature)
Dr. Alison Marsden (Mechanical & Aerospace Engineering)
Dr. Oleg Shpyrko (Physics)
Dr. K. Wayne Yang (Ethnic Studies)

Report reviewed and approved by CUSH – June 2015:
Charles Curtis, CUSH Chair
I. Welcome and CUSH Introductions

II. Role of CUSH

III. Financial Aid and Scholarship Update

IV. Overview of Entering Student Awards
   a. Entering Freshman
   b. Entering Transfers

II. Overview of Current (Continuing) Student Awards
   a. Academic Works System
   b. Academic Year Scholarships
   c. Summer Research Scholarships

III. Scholar Athlete Awards

IV. Other items - questions

V. Next meeting
Committee on Undergraduate Scholarships and Honors (CUSH)  
Fall 2014 Meeting Agenda - UCSD Faculty Club November 19, 2014

CUSH Members:
Charles Curtis, Chair (Music)  
Robert S. Edelman (History)  
James W. Golden (Division of Biological Sciences)  
Jin-Kyung Lee (Literature)  
Alison Marsden (Mechanical & Aerospace Engineering)  
Oleg Shpyrko (Physics)  
K. Wayne Yang (Ethnic Studies)

Financial Aid Staff Supporting CUSH:
  Ann Klein, Director  
  Esteban Marquez, Associate Director  
  Becky Obayashi, Scholarship Coordinator  
  Stephanie Asiddao, Scholarship Counselor

I. Introductions & Welcome

II. Role of CUSH

III. Entering Awards

IV. Awards for Current (Continuing Students)

V. Summer Research Awards

VI. Financial Aid and Scholarship Update

VII. Scholar Athlete Award

VIII. Next meeting
Scholar-Athlete Awards Process:

Determination of Award Recipients:

- Factors include: academics, financial need, athletics performance and recruitment needs of the program. This information is reviewed and discussed by the coaches, Athletic Director and the Faculty Athletics Representative.
- The Athletic Director and the Faculty Athletics Representative recommend to the Financial Aid Office the student-athlete and the amount of Scholar-Athlete Award (SAA) funding the student is to receive.
- The Director of Financial Aid approves all Scholar-Athlete Awards and awards are handled directly through the University Financial Aid Office following all University, NCAA, state and federal policies as applicable.

Notification & Disbursement of Awards:

- The Financial Aid Office includes the Scholar-Athlete Award amount in the packaging of the student’s aid in accordance with University, NCAA, state and federal aid policies applicable to all students. The SAA is applied to the student’s account in the same manner as other scholarship aid at the University, not to exceed the University, NCAA, state and federal policies on cost of attendance and funds are distributed through the regular financial aid process.

- Award funds are applied to the student’s account in the same manner as all financial aid funds; cover any charges on the account and then refund the balance to the student. Total funds applied to a student’s account will not exceed University limits (federal cost of attendance) and per NCAA rules, SAA in conjunction with other NCAA Countable Aid will not exceed the cost of tuition and fees, room and board, required course-related books and required course-related supplies.

- Newly admitted freshmen and transfer students qualify for Scholar-Athlete Awards by meeting UC San Diego Admissions requirements; subsequent to a student’s initial year of enrollment, qualification for the SAA is based on maintaining a minimum cumulative UC GPA of 2.6. Students who fail to meet the SAA GPA requirement may appeal for consideration under the UCSD Satisfactory Academic Progress Standards for Financial Aid Eligibility.

Awards Prior to Fall 2014:

- Student-athletes who received the $500 funding under the original athletics grants-in-aid program (prior to the Fall of 2014) are grandfathered in and will continue to receive the original $500 grant as long as they meet the minimum GPA requirement and are members of an intercollegiate athletics team.

Annual Reporting Requirements:

- The Committee on Undergraduate Scholarships and Honors (CUSH) annually reviews all Scholar-Athlete Awards, beginning with the Fall 2014 awards. The Athletics Department and Financial Aid Office provide a report at the completion of each academic year which includes the amount of SAA awarded to each student, the students’ GPAs and status with the Satisfactory Academic Progress Standards for Financial Aid Eligibility.
- The Faculty Athletics Representative, in conjunction with FABA (Faculty Athletics Board of Advisors), as well as the Vice Chancellor of Student Affairs, will also review annually the distribution of SAA funds and policies.
University of California, San Diego
Scholar-Athlete Award Agreement

Student-Athlete Information

Name: 

PID: (if current UCSD student)

Sport: 

Scholar-Athlete Award Information

Period of Award: 1 Academic Year Year of Award: 2014-2015 Total Award: 
Fall: 
Winter: 
Spring: 

(If the student-athlete is signing a National Letter of Intent, athletics aid must be given in each quarter)

Head Coach: ___________________________ Date: ________

Director of Athletics: ___________________________ Date: ________

Faculty Athletics Representative: ___________________________ Date: ________

Director of Financial Aid: ___________________________ Date: ________

This award is contingent upon you being admitted to the University of California, San Diego and enrolled as a full-time student for the period of award listed above.

Additionally, all eligibility requirements for athletics participation and financial aid established by the NCAA, conference affiliations and the University of California, San Diego must be met for this award to be valid.

This agreement is invalid if not signed within 7 days of the date issued above. During the early signing period of the National Letter of Intent, this agreement can only be signed during the designated 7 day signing period.

Receipt of the Scholar-Athlete Award in subsequent years is contingent on athletics department approval and meeting the following University requirement:

☐ After the first year of full-time residence at UCSD, a student-athlete must maintain a minimum cumulative UC-GPA of 2.6 to remain eligible for the Scholar-Athlete Award. GPAs will not be rounded up.
NCAA regulations restrict the total amount of institutional financial aid a student-athlete can receive. It is your responsibility to notify the Financial Aid Office and the Athletics Department if you receive financial aid from anyone other than your parents or legal guardians (i.e. Federal grants or some other scholarship/financial aid). Failure to notify can render you ineligible under NCAA rules for intercollegiate participation. Your institutional aid may be reduced if your total aid exceeds NCAA limitations.

You are encouraged to apply for other financial aid by completing the Free Application for Federal Student Aid (FAFSA).

Your Scholar-Athlete Award will not be increased, reduced or cancelled during the term of this award on the basis of your athletics ability, performance or contribution to your team’s success, because of an injury, illness or physical or mental medical condition, or for any other athletics reason.

This award may be reduced or cancelled during the term of the award if any of the following occur:
- You render yourself ineligible for competition, including dropping below full-time status
- You fraudulently misrepresent any information on an application, letter of intent or financial aid agreement form
- You engage in serious misconduct warranting substantial disciplinary action
- You voluntarily withdraw from your sport at any time for personal reasons
- You fail to meet UC San Diego Athletics Department Student-Athlete policies (i.e. Student-Athlete Code of Conduct) or specific team rules

This award must be reduced or cancelled if any of the following occur:
- You sign a professional sports contract
- You agree to be represented by or receive benefits from an agent
- You accept compensation from an agent or a professional sports organization
- You receive other aid that causes you to exceed individual aid limits

Note: A student-athlete who signs a professional sports contract, accepts money for playing in an athletics contest, or agrees to be represented by an agent, jeopardizes his or her eligibility under NCAA amateurism regulations.

If your award is reduced or canceled during the period of the award you will be notified in writing and given the opportunity to request a hearing before an appeals committee.

Renewal of the Scholar-Athlete Award is not automatic in subsequent years. The renewal or non-renewal of an award shall be made on or before July 1 prior to the academic year in which it is to be effective. The Scholar-Athlete Award is subject to non-renewal if you do not meet academic or athletic requirements, including but not limited to NCAA or UC San Diego grade point average requirements, NCAA progress-towards-degree requirements, or Athletic Department student-athlete policies or specific team rules. If the institution decides to not renew or decides to reduce the award for the ensuing period, the institution shall inform you in writing that you will be provided the opportunity to request a hearing before an appeals committee.

By signing below, you indicate your acceptance of the Scholar-Athlete Award offered above and agree to adhere to the terms and conditions as outlined in this agreement.

Student-Athlete (Print):________________________________________

Student-Athlete (Signature):_____________________________________ Date:________________

Parent/Guardian (if a minor):_____________________________________ Date:________________
11.2 Athletic Scholarships (aka Scholar-Athlete Awards) & Financial Aid

11.2.1 General Policies Regarding Scholar-Athlete Awards

The University’s current academic standards for admission and the determination of initial and continuing eligibility will not be altered by the offering of Scholar-Athlete Awards (SAA). Only student-athletes who have been admitted or have been reviewed by the Admissions Office and are of an admissible level may be offered a SAA.

SAAS’s are awarded for a one year period. Student-athletes are limited to 5 years of eligibility, and are not eligible to continue receiving the SAA thereafter.

NCAA rules cap the amount of aid at the value of a full grant-in-aid. A full grant-in-aid is based on the following elements: registration fees, tuition, room (based on average), meals based on the highest meal plan the university offers and book ($800 per NCAA rules). NCAA Bylaw 15.02.5.

SAAs are for use during the regular academic year; not as summer school aid.

Administration of SAAs will meet the rules and regulations of UC San Diego, the NCAA and all applicable conference affiliates.

Student-athletes who receive a SAA must maintain full-time status (12 units). A student-athlete who is enrolled in less than 12 units must be in his/her final quarter and graduating at the end of that term. He/she must have certification on file with the Athletics Department that he/she is enrolled in the final units necessary for his/her degree in order to receive the SAA.

A SAA requires maintaining a cumulative UC-GPA of 2.6, which is checked annually prior to the start of the fall quarter.

11.2.2 Letters of Intent/Offer of Aid to Recruits:

Policy:

A NLI or any other forms of commitment will only be issued to those PSAs who have been deemed admissible via the pre-evaluation process or who have already been admitted.

Procedure:

The head coach fills out a Letter of Intent Request via TritonShare – in the Compliance module. The coach has an option to request a (1) National Letter of Intent, (2) Institutional Letter of Intent (non-scholarship) or (3) Scholarship Only. Once submitted, the request is routed for approvals (sport supervisor, compliance, FAR and Director of Financial Aid). When final approval is received, the Assistant Athletics Director for Compliance creates the appropriate paperwork. The paperwork is scanned and emailed to the PSA or SA via the ucsdletterofintent.edu email address.
Additional Steps for NLI: Once a signed NLI is received from the PSA, it is scanned and emailed to the CCAA. Once we have confirmation from the CCAA that the NLI is valid, the Assistant A.D. for Compliance notifies the Head Coach and Athletics Communications staff.

11.2.3 Initial Offers of SAA to Current Student-Athletes:

Policy:

An initial offer of a SAA to a current student-athlete can only be made if the student-athlete meets the 2.6 cumulative UC-GPA requirement at the time of the offer.

Procedure:

1. Head Coach (or appropriate Athletics Department official) submits a Letter of Intent Request via TritonShare;
2. The Sport Supervisor must approve of the award via the Letter of Intent Request;
3. After the Request has received all necessary approvals, the Assistant Athletics Director for Compliance will prepare scholarship documents and procure necessary signatures, including the student-athletes.
4. The Assistant Athletics Director for Compliance will notify the Financial Aid Office of the award.
5. The Financial Aid Office will apply or adjust the student-athlete’s Scholar-Athlete Award.

11.2.4 Changes to Scholar-Athlete Awards During the Period of the Award, including Cancellations, Increases or Reductions

Policy:

Cancellation/Reduction: A Head Coach recommending the Scholar-Athlete Award of a student-athlete be reduced or cancelled during the period of the award is responsible for discussing the reasons with the student-athlete. The Head Coach will need to document the meeting with the student-athlete and included in the documentation, the reasons for the reduction or cancellation of grant-in-aid. If a student-athlete has been dismissed from a team, the Head Coach has the responsibility to still inform the student-athlete of the reduction or cancellation of aid. This may occur in conjunction with the dismissal from the team. If the student-athlete voluntarily withdraws from the team, the Head Coach has the responsibility to inform the student-athlete of a reduction/cancellation of aid and to have the student-athlete sign a voluntary withdrawal form.
Increase: If a Head Coach is recommending a student-athlete’s Scholar-Athlete Award be increased during the period of the award, it must be for non-athletically related reasons per NCAA Division II Bylaw 15.3.4.2.

Below are excerpts of the NCAA rules that govern when cancellations, increases, reductions, and initial awards of the Scholar-Athlete Award during the period of the award are permissible/impermissible:

15.02.6 Period of Award.

The period of award begins when the student-athlete receives any benefits as part of the student-athlete's grant-in-aid on the first day of classes for a particular academic term, or the first day of practice, whichever is earlier, until the conclusion of the period set forth in the financial aid agreement. An athletics grant-in-aid shall not be awarded in excess of one academic year.

15.3.4.1 Reduction or Cancellation Permitted.

Institutional financial aid based in any degree on athletics ability may be reduced or canceled during the period of the award, if the recipient:

a) Renders himself or herself ineligible for intercollegiate competition; b) Fraudulently misrepresents any information on an application, letter of intent or financial aid agreement (see Bylaw 15.3.4.1.2); c) Engages in serious misconduct warranting substantial disciplinary penalty (see Bylaw 15.3.4.1.3); or

d) Voluntarily withdraws from a sport at any time for personal reasons; however, the recipient's financial aid may not be awarded to another student-athlete in the term in which the aid was reduced or canceled. Further, if the financial aid is canceled before a regular academic term (e.g., preseason practice period), the aid may not be provided to another student-athlete during the ensuing academic term.

Bylaw 15.3.4.1.1 Nonathletically Related Conditions.

An institutional financial aid agreement may include nonathletically related conditions (e.g., compliance with academic policies or standards, compliance with team rule or policies) by which the aid may be reduced or canceled during the period of the award.

NOTE: The 2.6 cumulative UC-GPA requirement is an annual requirement and is not a condition for cancellation or reduction during the period of the award. However, if a student's cumulative UC-GPA falls below 2.0, he/she has rendered himself/herself ineligible under UCSD and potentially CCAA and NCAA rules. This is grounds for a potential reduction or cancellation of aid during the period of the award under NCAA rules.
15.3.4.1.2 Fraudulent Misrepresentation.

If a student-athlete is awarded institutional financial aid on the basis of declaring intention to participate in a particular sport by signing a letter of intent, application or tender, action on the part of the grantee not to participate (either by not reporting for practice or after making only token appearances as determined by the institution) would constitute fraudulent misrepresentation of information on the grantee's application, letter of intent or financial aid agreement and would permit the institution to cancel or reduce the financial aid.

15.3.4.1.3 Misconduct.

An institution may cancel or reduce the financial aid of a student-athlete who is found to have engaged in misconduct by the university's regular student disciplinary authority, even if the loss-of-aid requirement does not apply to the student body in general.

15.3.4.2 Increase Permitted.

Institutional financial aid may be increased for any reason prior to the commencement of the period of the award. Once the period of the award begins, institutional financial aid may only be increased if the institution can demonstrate that such an increase is unrelated in any manner to an athletics reason (see Bylaw 15.3.4.3). (Adopted: 1/11/94, Revised: 1/12/04)

15.3.4.2.1 Initial Award of Athletically Related Institutional Financial Aid.

A student-athlete who is receiving only institutional nonathletically related financial aid may receive an initial award of athletically related institutional financial aid at any point during the academic year. The initial award of athletically related financial aid may not be retroactive to a previous academic year.

15.3.4.3 Increase, Reduction or Cancellation Not Permitted.

Institutional financial aid based in any degree on athletics ability may not be increased, decreased or canceled during the period of its award:

a) On the basis of a student's athletics ability, performance or contribution to a team's success; b) Because of an injury, illness or physical or mental medical condition (except as permitted pursuant to Bylaw 15.3.4.1); or c) For any other athletics reason.

15.3.4.3.3 Decrease Not Permitted.
An institution may not decrease a prospective student-athlete's financial aid or a student-athlete's financial aid from the time the prospective student-athlete or student-athlete signs the financial aid award letter until the conclusion of the period set forth in the financial aid agreement, except under the conditions set forth in Bylaw 15.3.4.1.

Procedure:

If Requesting Reduction or Cancellation of SAA:

1. Head Coach submits a Change of Roster/Change of Aid Workflow, along with a signed Voluntary Withdrawal form (if applicable)
2. Supervisor must approve of the reduction/cancellation via the Change of Roster/Change of Aid Workflow
3. The Assistant Athletics Director for Compliance verifies the cancellation or reduction is permissible under NCAA rules & that the Athletics Department has sufficient supporting documentation. Consults with the Sport Supervisor & Head Coach as necessary.
4. Assistant Athletics Director for Compliance notifies the Financial Aid Office of the request to reduce or cancel the student-athlete's Scholar-Athlete Award.
5. Financial Aid sends an email to the student-athlete's UCSD email address notifying the student-athlete of the cancellation or reduction and the opportunity for a hearing. Per NCAA Bylaw 15.3.2.4, the notification will include a copy of Policies & Procedures Manual section 11.2.2 – Appeals for Reduction, Cancellation or Non-renewal of Scholar Athlete Awards and the deadline by which the student-athlete must request the appeal.

If Requesting an Increase of SAA:

1. Head Coach (or appropriate Athletics Department official) submits a Letter of Intent Request via TritonShare outlining the amount and reason for the initial award or increase, whichever applicable.

2. The Sport Supervisor must approve of the new award or increase via the Letter of Intent Request process.

3. The Assistant Athletics Director for Compliance will verify this is either a permissible initial award per 15.3.4.2.1, OR a permissible increase per 15.3.4.2. He/she will verify
that the Athletics Department has sufficient supporting documentation. Consults with the Sport Supervisor & Head Coach as necessary.

4. The Assistant Athletics Director for Compliance will prepare initial or updated scholarship documents and procure necessary signatures, including the student-athletes.

5. The Assistant Athletics Director for Compliance will notify the Financial Aid Office of the award.

6. The Financial Aid Office will apply or adjust the student-athlete’s Scholar-Athlete Award.

**11.2.5 Annual Renewals, Reductions & Non-Renewals of SAA**

**Policy**

The annual renewal, reduction, or non-renewal of a student-athlete’s SAA must be made, per NCAA rule, on or before July 1 prior to the academic year in which it is to be effective. Each student-athlete with eligibility remaining and who received a SAA in the previous year must be notified in writing whether his/her SAA has been renewed, reduced, or non-renewed for the ensuing academic year. This notification must come from the Financial Aid Office and not the Athletics Department (NCAA Bylaw 15.3.5.1).

**Procedure:**

1. The Compliance Office provides each head coach a Renewal Spreadsheet by May 1. The spreadsheet lists all of the student-athletes and his/her current scholarship amount.
2. The Head Coach completes the Renewal Spreadsheet by May 15.
3. The Sport Supervisor reviews and approves the Renewal Spreadsheet by May 30.
4. The Director of Financial Aid & Faculty Athletics Representative review and approve the Renewal Spreadsheet by June 15.
5. The Assistant A.D. for Compliance provides the Financial Aid Office a list of all student-athletes who received SAA and their renewal status and amounts if applicable. The list will include the student-athletes PIDs and UCSD email addresses.
6. On or before July 1, the Financial Aid Office sends an email to each student-athlete’s UCSD email address notifying them of their renewal status and amount (if applicable). If a student-athlete’s SAA is not renewed or reduced for the ensuing academic year, the notification will include a copy of Policies & Procedures Manual section 11.2.2 –
Appeals for Reduction, Cancellation or Non-renewal of Scholars Athlete Award and the deadline by which the student-athlete must request the hearing.

7. Student-athletes will accept their SAA electronically via their TritonLink accounts.

### 11.2.6 Appeals for Reduction, Cancellation or Non-Renewals of Scholar-Athlete Award

**Policy:**

Under NCAA rules, the University is required to notify a student-athlete of the opportunity for an appeal anytime his/her SAA is permissibly cancelled or reduced during the period of the award, OR if the SAA is being reduced or not renewed for the following academic year. The notification will be sent electronically to the student’s official University email address from the Director of Financial Aid (or his/her designee). The notification will include a copy of the policies and procedures for appeals included in Section 11.2.6.

The appeal will be reviewed by the regular Financial Aid Satisfactory Academic Progress Appeals Committee, but will also include the NCAA Faculty Athletics Representative (or his/her designee).

Per NCAA rules, the hearing will be conducted within 30 consecutive calendar days of receiving the student’s written request for a hearing.

Annually, the Athletic Department will provide the Financial Aid Office with an update on NCAA Bylaw 15 rules regarding institutional athletic aid as well as Athletic Department policies and procedures for Scholar-Athlete Awards.

**Procedure:**

1. **Notification to Student:**

   The student whose aid is being reduced, cancelled, or not renewed will be notified via electronic mail sent by the Director of Financial Aid (or his/her designee). This notice will include a copy of Athletics Department Policies & Procedures section 11.2.6.

2. **Student Requests Appeal:**

   The student has 10 business days from the date of the email notification of reduction/non-renewal/cancellation to file a written request for an appeal hearing with the Financial Aid Office designee by submitting an Appeal Hearing Request Form. The Appeal Hearing Request Form requires the student to include the following:

   - The reason for believing the decision for reduction, cancellation, or non-renewal did not follow NCAA, Conference, or Athletics Department polices;
☐ The names of institutional staff members (e.g. coach, sport supervisor) with whom the student has discussed the issue; and ☐ Copies of relevant documents (e.g. athletic scholarship contract, team rule, etc.)

3. **Schedule Appeal:**

   The Director of Financial Aid (or his/her designee) shall set a date for a hearing, no later than 30 calendar days after the Appeals Hearing Request Form from the student-athlete is received by the Director of Financial Aid (or his/her designee).

4. **Notify Athletics Department:**

   Once the Director of Financial Aid (or his/her designee) receives an Appeal Hearing Request Form from a student-athlete, the Athletics Department Compliance Office shall be provided with a copy of the student’s request.

5. **Scope of Appeal:**

   The scope of the appeal shall be limited to the following issues: Were appropriate NCAA, Conference, and Department polices followed in the cancellation/reduction/nonrenewal of the Scholar-Athlete Award?

6. **Appeal Hearing:**

   ☐ The student, head coach, sport supervisor, and Associate Athletic Director for Compliance will be consulted and notified of the date, time, and place of the hearing.

   ☐ The student and Department of Athletics must present any supportive written material to the Director of Financial Aid or his/her designee no later than 10 business days before the scheduled hearing.

   ☐ The Director of Financial Aid (or his/her designee) will provide both parties with the other party’s submissions at least 5 business days before the hearing.

   ☐ Participants at the hearing are the student, the Athletics Department representative(s) (usually the head coach & sport supervisor), and the Appeals Committee. The student may elect to bring a representative to the hearing. The Director of Financial Aid or his/her designee must be informed at least five business days prior to the hearing if the student will be bringing a representative, and
if the student’s representative has legal training. If there is a legal representative for the student, the Athletics Department or another University department will provide a legal representative for the Athletics Department staff member.

☐ The Committee may request additional information at its discretion

☐ The Committee will make its decision on the basis of the information originally presented and additional requested information that was provided, if any.

☐ Appeal hearings may be audio-recorded. If requested, the Committee will provide the audio-file for the student and the Athletics Department.

7. **Notification of Decision:**

The Appeals Committee shall reach a decision and notify both parties in writing within 10 business days of the date of the appeals hearing. One of two actions will be taken:

☐ If the Appeals Committee finds that the decision to cancel, reduce, or not renew aid was in accordance with NCAA, Conference, and Athletics Department polices, the appeal will be denied.

☐ If the Appeals Committee finds that the decision to cancel, reduce or not renew aid was not in accordance with NCAA, Conference, and Athletics Department polices, the appeal will be approved.

☐ The financial aid shall be made available to the student as soon as possible and at the same level as before the reduction, cancellation or non-renewal notice.

Action taken by the Appeals Committee has no effect on the student’s status as a member of the relevant athletic team. Reinstatement of financial aid after a successful appeal does not require the coach to allow the student to participate on the team.

8. **Further Appeals:**

The decision by the Appeals Committee shall be binding on the Athletics Department.

A student-athlete who wishes to appeal the decision by the Appeals Committee shall be entitled to do so in accordance with the University’s Student Grievance Procedures. The Grievance Procedures are accessible online at: http://ugr8.ucsd.edu/judicial/23_00.html
11.2.7 Academic Requirements & Academic Appeals for Scholar-Athlete Awards:

Policy:

In order to maintain institutional aid, including a SAA, student-athletes must meet all Satisfactory Academic Progress Standards as outlined in the UC San Diego Financial Aid Office Undergraduate Satisfactory Academic Progress (SAP) Standards for Financial Aid Eligibility which includes a higher cumulative GPA requirement than other institutional financial aid.

Per the SAP Standards, a SAA requires a minimum cumulative UC-GPA of 2.6. Although a student-athlete’s UC-GPA may have met the SAP standards of 2.6 at the end of the academic year, if his/her cumulative UC-GPA falls below 2.6 at the end of summer session, his/her financial aid eligibility status for the following year will be affected.

Any student-athlete on a SAA who fails to meet the 2.6 cumulative UC-GPA requirement at the end of the academic year will be required by the Athletics Department to meet with the Academic Advisor in his/her College who is the Athletics Liaison each quarter during the upcoming academic year.

In addition, any student-athlete on a SAA whose cumulative UC-GPA falls below 2.6 during the academic year, will be required by the Athletics Department to meet with the Academic Advisor in his/her College who is the Athletics Liaison until his/her GPA returns to 2.6 or above.

Procedures:

Quarterly Review:

At the end of each quarter, the Assistant Athletics Director for Compliance/Student-Athlete Development will run a report to identify any student-athlete on a SAA whose cumulative UC-GPA fell below 2.6. The student-athlete & his/her head coach will be notified.

The student-athlete must meet with the Associate Athletics Director for Compliance. He/she will be provided a “Meeting Verification Form” and must meet with the Academic Advisor in his/her College who is the Athletics Liaison within the first 4 weeks of the quarter. The student-athlete must have the Advisor sign the verification form and provide it to his/her head coach. The Head Coach signs the form and returns it to the Assistant Athletics Director for Compliance & Student-Athlete Development.

Annual Review

The Financial Aid Office will review the cumulative UC-GPA, which includes UC summer session grades, & units earned prior to the start of the following fall quarter, of all students on institutional aid, including a SAA. Those students who do not meet the SAP standards will be officially notified by the Financial Aid Office.
In addition to the official notice that will come from the Financial Aid Office, the Athletics Department will run a report after spring grades to identify and notify any student-athlete receiving a SAA that does not meet the 2.6 UC-GPA requirement. An additional report will be run after summer session 3.

Appeals

A student-athlete who is receiving the SAA and who does not meet minimum SAP standards, including not meeting the cumulative 2.6 UC-GPA requirement, may submit an SAP appeal to the Financial Aid Office prior to the start of fall quarter.

In order to obtain a SAP appeal form, the student-athlete must meet with the Associate Athletics Director for Compliance & Student Services. The Associate Athletics Director will provide the student-athlete with the appeal form and a cover letter with instructions for filing the appeal with Financial Aid.

At the end of each quarter for the next academic year, the student-athlete must obtain a “Meeting Verification Form” from the Associate Athletics Director for Compliance & Student Services. He/she then must meet with the Academic Advisor in his/her College who is the Athletics Liaison within the first 4 weeks of the quarter. The student-athlete must have the Advisor sign the verification form and provide it to his/her head coach.

The Head Coach signs the form and returns it to the Associate Athletics Director for Compliance & Student Services.

11.2.8 Outside Scholarships

Policy:

NCAA rules regulate the types of outside awards student-athletes receive. The Athletics Department is responsible for monitoring outside awards received by student-athletes to ensure that the awards are (a) permissible; and (b) determine whether the aid is countable.

Procedure:

1. Compliance Office sends all student-athletes Outside Financial Aid Reporting Form annually as part of the compliance forms packet.
2. Student-athletes provide information on the form for all outside scholarships received in the current year.
3. Compliance Office contacts awarding agencies and requests agency complete an Outside Financial Aid Education and Monitoring Form.
4. Compliance Office cross-checks reported aid with information on file with the Financial Aid Office to ensure all outside awards are accounted for accurately. Financial Aid will load a total dollar amount of known outside scholarship aid into CA as OAAEST.
a. Cross-check requires the Compliance Office to compare what student-athletes self-reported to Athletics Department against what is in CA and what is in SBS Checks to ensure all awards accounted for.

☐ Assess SBS Checks at:
https://crickportal.ucsd.edu/iDocs/SBSChecks
Sign in using Single Sign-On
Enter SA PID to review all documents associated with OAAEST checks

1 Compliance Office determines whether awards are (a) permissible and (b) countable
2 Financial Aid Office reviews awards and uploads the awards to Compliance Assistant

11.2.9 Scholar-Athlete & Financial Aid Forms

☐ Scholar-Athlete Award Agreement
☐ Request for Appeal Hearing
☐ Annual Renewal Notification
☐ Annual Renewal with Reduction Notification
☐ Annual Non-Renewal Notification
☐ During Period of Award Cancellation Notification
☐ During Period of Award Decrease Notification
☐ Meeting Verification Form
☐ Athletics Cover Letter for SAP Appeals
☐ Outside Financial Aid Education and Monitoring Form
Request for Appeal Hearing Form For Use When Scholar-Athlete Award is Reduced, Cancelled or Not Renewed

In accordance with National Collegiate Athletic Association (NCAA) regulations, a student whose athletically-related financial aid is reduced or cancelled during the period of the award, or is not renewed for the next academic year is entitled to an appeal.

If you wish to request an appeal hearing, please read over the University-approved appeals policies & procedures (included below) and submit your request. You must submit this form and the additional required information to the Financial Aid Office no later than 10 business days from receipt of your notification of the reduction, cancellation or non-renewal.

**Appeal Hearing Request Form** NOTE: Receipt of the notification is the date the Financial Aid Office sent the notification email, not the date you read the notification. Appeals received after the deadline will not be reviewed, and your right to appeal will be forfeited.

Confirmation of receipt of your appeal will be sent to your UCSD email address within 5 business days of receipt of the request. If you do not receive an email confirmation within 5 business days of submission, contact David Hillery (dhillery@ucsd.edu) in the Financial Aid Office.

NOTE: All appeals are conducted in-person and per NCAA rules will be conducted within 30 calendar days of receipt of your request.

**Basic Information:**

Print Student Athlete Name (Last, First): ________________________________

UCSD PID#: ______________________

Local Phone Number: ( )______________ UCSD Email: ____________________@ucsd.edu

Year in school for 2014-15: ______________ Sport: ______________________

Amount of Scholar-Athlete Award: $________________

**Please Submit the Following Information With this Request Form:**

☐ Reasons for believing the decision for cancellation, reduction or non-renewal did not follow NCAA, Conference, or Athletics Department policies; ☐ The names of institutional staff members (e.g. coach, sport supervisor) with whom the student has discussed the aid; and ☐ Copies of relevant documents (e.g. athletic scholarship contract)

**Send this Request Form and supporting documentation electronically to:**
David Hillery, Financial Aid Officer (dhillery@ucsd.edu)
Annual Renewal Notification

"Dear ____________

The UC San Diego Athletics Department has requested that your Scholar-Athlete Award be renewed for the 20__-20__ academic year in the amount of $_____. NCAA rules require that the University’s Financial Aid Office annually notify student-athletes currently receiving a Scholar-Athlete Award of their renewal status on or before July 1. This notification is intended to fulfill that requirement. David Hillery Financial Aid Counselor

University of California, San Diego 858-534-4480

Annual Renewal with Reduction Notification

"Dear __________,

The UC San Diego Athletics Department has requested that your Scholar-Athlete Award be renewed for the 20__-20__ academic year, but in the amount of $_____. This represents a reduction in your award.

NCAA rules require that the University's Financial Aid Office annually notify student-athletes currently receiving a Scholar-Athlete Award of their renewal status on or before July 1. This notification is intended to fulfill that requirement.

If you feel that this reduction is not being done in adherence to NCAA, Conference, or Athletics Department policies, you have the right to an appeal as provided by NCAA regulations. Attached are the University-approved appeals policies and procedures, which include excerpts of applicable NCAA rules. If after review of these policies and procedures you would like to request an appeal, complete the attached Request for Appeal Hearing Form.

Directions & deadlines for submitting your appeal are included on the Request for Appeal Hearing form. Please note that requests must be submitted within 10 business days of the date of this notification.

David Hillery
Financial Aid Counselor
University of California, San Diego
858-534-4480

If you have any questions regarding the information contained in this letter or about the appeals process, please contact David Hillery at 858-534-4480.
Annual Non-Renewal Notification

"Dear ____________,

The UC San Diego Athletics Department has requested that your Scholar-Athlete Award not be renewed for the 20__-20__ academic year. As such your Scholar-Athlete Award is not being renewed at this time.

NCAA rules require that the University's Financial Aid Office annually notify student-athletes currently receiving a Scholar-Athlete Award of their renewal status on or before July 1. This notification is intended to fulfill that requirement.

If you feel the non-renewal of your Scholar-Athlete Award is not in adherence to NCAA, Conference, or Athletics Department policies, you have the right to an appeal as provided by NCAA regulations. Attached are the University-approved appeals policies and procedures, which include excerpts of applicable NCAA rules. If after review of these policies and procedures you would like to request an appeal, complete the attached Request for Appeal Hearing Form.

Directions & deadlines for submitting your appeal are included on the Request for Appeal Hearing form. Please note that requests must be submitted within 10 business days of the date of this notification.

David Hillery

Financial Aid Counselor

University of California, San Diego

858-534-4480

If you have any questions regarding the information contained in this letter or about the appeals process, please contact David Hillery at 858-534-4480.
During Period of Award Cancellation Notification

"Dear ____________,

The UC San Diego Athletics Department has requested that your Scholar-Athlete Award be cancelled for the 20___-20___ academic year.

NCAA rules require that the University’s Financial Aid Office notify student-athletes currently receiving Scholar-Athlete Award of any change to their award. This notification is intended to fulfill that requirement.

If you feel that this cancellation is not being done in adherence to NCAA, Conference, or Athletics Department policies, you have the right to an appeal as provided by NCAA regulations. Attached are the University-approved appeals policies and procedures, which include excerpts of applicable NCAA rules. If after review of these policies and procedures you would like to request an appeal, complete the attached Request for Appeal Hearing Form.

Directions & deadlines for submitting your appeal are included on the Request for Appeal Hearing form. Please note that requests must be submitted within 10 business days of the date of this notification.

David Hillery

Financial Aid Counselor

University of California, San Diego

858-534-4480

If you have any questions regarding the information contained in this letter or about the appeals process, please contact David Hillery at 858-534-4480.
During Period of Award Decrease Notification

"Dear ____________,

The UC San Diego Athletics Department has requested that your Scholar-Athlete Award be reduced from $_____ to $_____ for the 2014-2015 academic year.

NCAA rules require that the University's Financial Aid Office notify student-athletes currently receiving Scholar-Athlete Award of any change to their award. This notification is intended to fulfill that requirement.

If you feel that this reduction is not being done in adherence to NCAA, Conference, or Athletics Department policies, you have the right to an appeal as provided by NCAA regulations. Attached are the University-approved appeals policies and procedures, which include excerpts of applicable NCAA rules. If after review of these policies and procedures you would like to request an appeal, complete the attached Request for Appeal Hearing Form.

Directions & deadlines for submitting your appeal are included on the Request for Appeal Hearing form. Please note that requests must be submitted within 10 business days of the date of this notification.

David Hillery

Financial Aid Counselor

University of California, San Diego

858-534-4480

If you have any questions regarding the information contained in this letter or about the appeals process, please contact David Hillery at 858-534-4480.
To: College & Department Academic Advisors

From: Katie McGann, Associate Athletics Director – Compliance & Student Services

Student-Athlete Appeals for Reinstatement of Scholar-Athlete Award

Policy: At UC San Diego, student-athletes must maintain a cumulative 2.6 UC-GPA in order to receive a Scholar-Athlete Award. If a student-athlete does not have a 2.6 cumulative UC-GPA at the end of the academic year, he/she must go through the Undergraduate Satisfactory Academic Progress appeal process as defined by the Financial Aid Office for Scholar-Athlete Awards. This includes completing an academic recovery plan signed by both the student’s major & college advisor.

Issue: Some student-athletes who go through the SAP appeal process may have a cumulative UC-GPA between 2.0-2.59 and would not normally have to file a financial aid appeal for other institutional aid. However, they will be required to do so if they are receiving a Scholar-Athlete Award. As such, you may be working with a student-athlete who must create an academic recovery plan specific to improving his/her cumulative UC-GPA to the 2.6 level by the end of the next academic year. This is not a quarterly contract; the provisions of the Scholar-Athlete Grant require a cumulative 2.6 by the end of the spring quarter.

Request: Attached you will find an appeal from a student-athlete who is receiving a Scholar-Athlete Award and is below the 2.6 cumulative UC-GPA requirement. He/she is filing a SAP appeal with the Financial Aid Office. Below is the process required of a student-athlete who must complete a SAP appeal for his/her Scholar-Athlete Award:

- □ Meet with Athletics Department*
- □ Obtain SAP appeal forms from Financial Aid Office
- □ Meet with College Academic Advising Athletics Liaison*
- □ Complete SAP appeal – including obtaining signatures from Department & College Advisor
- □ Meet with College Academic Advising Athletics Liaison on quarterly basis & complete an “Advising Meeting Verification” form*

*Designates requirement that is separate from the SAP appeals process and is required by the Athletics Department
In working with this student to create his/her academic plan, we ask that you please consult with Katie McGann, Associate Athletics Director for Compliance & Student Services (kmcgann@ucsd.edu; 858-534-8700) for any questions.

Questions, Comments, Concerns: If you have any questions, comments, or concerns regarding the appeals process for Scholar-Athlete Awards in general or specific to this student, please contact Katie McGann, Associate Athletics Director for Compliance & Student Services (kmcgann@ucsd.edu; 858-534-8700).
Advising Meeting Verification for Scholar-Athlete Awardees

Student-Athlete Name: ____________________________

PID: ____________________________

College: ____________________________

Athletics Department Advising Liaison: ____________________________

The above student-athlete is a Scholar-Athlete Award recipient and is required to earn a 2.6 cumulative UC-GPA prior to the next academic year. The student-athlete’s cumulative GPA has fallen below a cumulative 2.6 and as such the Athletics Department requires the student to meet with the College Academic Advisor who is the designated Athletics Department liaison by the end of the 4th week of classes. The student-athlete will provide this form to his/her Head Coach to confirm they have fulfilled their meeting requirement. This form and the required meeting are not part of a Financial Aid SAP appeal; instead it is a requirement by the Athletics Department. If you have any questions, comments or concerns, please contact Associate Athletics Director, Katie McGann (kmcgann@ucsd.edu or 858-534-8700).

Date of Meeting

Signature of Advisor

Comments: ________________________________________________

Signature of Coach

Date
ANNUAL REPORT
EDUCATIONAL POLICY COMMITTEE
2014-15

The Educational Policy Committee makes recommendations to the Division concerning all matters of educational policy; it establishes policies and procedures related to undergraduate and graduate education, and it reviews and approves or disapproves all petitions requesting exceptions to the Regulations of the Academic Senate (see Divisional Bylaw 200). A brief enumeration of the items considered by the Educational Policy Committee during 2014-15 is presented here.

Senate Regulations and Appendices

- **San Diego Senate Regulation 502. Grade Appeals**
The Committee approved and submitted proposed amendments to SD 502 to the Division for review and approval. The amendments were initiated by the Office for Prevention of Harassment and Discrimination (OPHD). The changes added a new section requiring consultation with OPHD if a student’s request alleges that a grade has been improperly affected by bias or discrimination based on a protected trait and updated the description of non-academic criteria in Section 2.

- **San Diego Senate Regulation 505. Repetition of Courses**
The Committee reviewed a proposal from the Council of College Deans of Advising (CDA) regarding the enforcement of San Diego Regulation 505(A) and repetition of courses. In 2013, the Committee approved modifying the implementation of SD 505(A) to prevent student enrollment in cases where a student has already received a grade of C- or better, I or P on his or her transcript. Based on questions posed by CDA, the Committee determined that College Provosts may review and grant exceptions only for compelling and exceptional circumstances related to prolonged absences from schooling.

- **San Diego Senate Regulation 516. Minimum Progress**
The Committee initiated a review of the Division’s current minimum progress requirement that a student is subject to disqualification if he or she does not complete 36 units each academic year. The Committee’s review will continue in 2015-16.

- **San Diego Senate Regulation 600(A)(3). Double Major Requirements**
The Committee reviewed a request from the Council of Provosts to clarify the GPA requirement for declaring a double major due to a discrepancy between Senate Regulation 600(A)(3) and the Double Major Petition form. The Committee determined that the colleges should enforce the good standing requirement as stated in Senate Regulations.

- **San Diego Senate Regulation 600(K). Entry Level Writing Requirement (formerly known as the Subject A Requirement)**
The Committee, in collaboration with the Committee on Preparatory Education, submitted proposed amendments to SD 600(K) to the Division for review and approval. The committees proposed two changes: (1) replace references to the “Subject A Requirement” with the “University of California Entry Level Writing Requirement” and (2) update SD 600(K)(4) and (5) to remove the requirement that students who have not satisfied the requirement prior to the first quarter of study at UC San Diego must pass a proficiency examination in addition to a course in order to satisfy the University of California Entry Level Writing Requirement. After extensive review and consultation, the committees found that removing the requirement that students must pass a proficiency examination is both in the best interest of students and necessary in order to move forward with introducing a new curriculum for the Basic Writing Program. EPC and COPE partnered with the Office of the Executive Vice Chancellor, the Associate Vice Chancellor of Academic Affairs and Dean of Undergraduate Education, and the Dean of Arts and Humanities on implementation plans to ensure that the revised curriculum to meet the Entry Level Writing Requirement would be available to students following the revision to SD 600(K).

- **Appendix II. UCSD Policy on Integrity of Scholarship**
The Committee initiated a review of the UCSD Policy on Integrity of Scholarship. The Committee’s review will continue in 2015-16.

Petitions Requesting Exceptions to the Regulations of the Academic Senate

- The Committee completed updates to its procedures for handling undergraduate and graduate petitions requesting exceptions to Academic Senate Regulations. The Committee’s primary goal in updating the procedures was to consolidate and simplify the provided information. We also made minor modifications to the Criteria for Approval section for commonly requested actions. The new procedures became effective at the start of Winter Quarter 2015.

- The Committee received 284 undergraduate student petition requests and 335 graduate student petition requests. Ninety four percent were approved, 4% were denied, 1% was withdrawn or returned, and 1% is still in process and will be carried over to 2015-16.
Grade Appeals

- The Committee considered two grade appeals submitted by students.

Endowed Chair Proposals

- The Committee reviewed and endorsed eight proposals submitted by the Executive Vice Chancellor to establish endowed chairs at UC San Diego.

Senate Business

- The Committee was asked by the Division Chair to comment on the following:
  - Basic Writing Program Learning Objectives Workgroup Report
  - Capacity-Based Admissions Management Workgroup Report
  - Committee on Admissions’ Proposal to Allow Departments to Require Major Preparation for Transfer Students
  - Committee on Academic Freedom’s Proposed Additions to Program and Personnel Review Criteria
  - Organized Research Unit: Five Year Review of the Center for Networked Systems
  - Organized Research Unit: Five Year Review of the Kavli Institute for Brain and Mind
  - Organized Research Unit: Review of the Center for Investigations of Health and Education Disparities
  - Proposed Affiliation Agreement between the Bioinformatics and Systems Biology Graduate Program and the Salk Institute
  - Proposed amendment to San Diego Senate Bylaw 195. Committee on International Education
  - Proposed amendment to Systemwide Senate Regulation 682 in Chapter 3. Requirements for Higher Degrees, Article 1. General Provisions Regulations as to Residence and Length of Study
  - Proposed amendments to Systemwide Senate Bylaw 182. International Education
  - Proposed UC Guidelines on Accepting and Managing Equity in Return for Access to University Facilities and/or Services
  - Task Force Report on Self-Supporting Degree Programs

Other Business

- Policy Clarifications regarding the Registrar’s Major/Minor Tool
  - The Committee responded to questions from the University Registrar regarding the process for implementing a new requirement in the Major/Minor Tool that will involve department and college approval for any major changes or declarations of minors when a student has completed 150 units or more. The Committee reviewed proposed criteria for approval and confirmed that if the request is denied by either the college or the department, then the decision should be considered final.

- School of Global Policy and Strategy (formerly the Graduate School of International Relations and Pacific Studies) Proposal to Change Final Exam Schedule
  - The Committee approved with modifications the School’s proposal for a variance to the standard process for scheduling final exams.

Respectfully submitted,
Kaustuv Roy, Chair
Petr Krysl, Vice Chair
Nancy Caciola
Leslie Carver
Paterno Castillo
Philip Gill
Matthew Herbst
Victoria Petrovich
David Salmon
The Graduate Council of the San Diego Division of the Academic Senate has a variety of responsibilities regarding the oversight of graduate education at UCSD (see Divisional Bylaw 220). The majority of the business handled by the Council during the year is divided into the following areas: proposals for new degree programs, modifications to existing programs, reviews of existing programs, and student petitions requesting exceptions to Graduate Council policies. In addition, the opinion of the Council was sought on a number of other issues, such as reviews of Organized Research Units (ORUs), and proposed revisions to systemwide policies related to graduate programs. A brief enumeration of the issues considered by the Graduate Council is presented here.

**Proposals for New Degree Programs**

The Graduate Council considered six proposals to establish new degree programs. Five proposals were approved by the Council in 2014-15 and received Divisional approval from the Representative Assembly. One proposal was denied by the Graduate Council.

New degree program proposals approved by the Graduate Council:

- Department of Family and Public Health proposal to establish a PhD in Biostatistics
- Materials Science and Engineering Program proposal to establish a PhD Specialization in Multi-scale Biology
- Rady School of Management proposal to establish a Master of Science in Business Analytics (self-supporting graduate professional degree program)
- School of Global Policy and Strategy proposal to establish a Master of Chinese Economic and Political Affairs (self-supporting graduate professional degree program)
- Scripps Institution of Oceanography proposal to establish a five-year contiguous BS/MS Program in Marine Biology

**Proposals for Modifications to Existing Graduate Degree Programs**

The Graduate Council considered 12 proposals to modify existing graduate degree programs. Ten proposals were approved as proposed. Two proposals are still in process and will be carried forward to the 2015-16 academic year.

Modification to Existing Graduate Degree Programs approved by the Graduate Council:

- Department of Computer Science and Engineering proposal to revise the Master of Science degree requirements
- Department of Mathematics proposal to revise the PhD degree requirements
- Department of Political Science and School of Global Policy and Strategy proposal to revise the PhD in Political Science and International Affairs degree requirements
- Department of Psychology proposal to revise the PhD degree requirements
- Department of Sociology proposal to revise the PhD degree requirements
- Department of Structural Engineering proposal to revise the curriculum for the Master of Science degree and catalog copy for the graduate curriculum section
- Joint Doctoral Program in Math and Science Education proposal to resume admissions to science education program
- Rady School of Management:
  - Proposal to revise Master of Business Administration admissions requirements
  - Proposal to revise Master of Finance curriculum
- Scripps Institution of Oceanography proposal to revise the curriculum for the Master of Advanced Studies in Marine Biodiversity and Conservation
- Skaggs School of Pharmacy and Pharmaceutical Sciences and Biomedical Sciences Graduate Program proposal to change admissions requirements for the PharmD-PhD program

**Reviews of Graduate Degree Programs**

Graduate programs are reviewed by the Graduate Council once every eight years. An external committee visits the program or department under review, and submits its findings to the Graduate Council for consideration. The program or department

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1 Formerly the Department of Family and Preventive Medicine
2 Formerly the Graduate School of International Relations and Pacific Studies (IR/PS)
under review has an opportunity to respond to issues raised by the external review committee prior to the Graduate Council’s review. After considering both the external committee report and the program’s response, the Graduate Council provides recommendations to the program or department during its initial review. Progress towards achieving those recommendations and goals set forth in the initial review is examined in a follow-up review conducted by the Graduate Council.

Graduate Program Reviews (initial review):
- Department of Mechanical and Aerospace Engineering
- Department of Sociology
- Joint Doctoral Program in Education
- Materials Science and Engineering Program

Graduate Program Reviews (follow-up review):
- Bioinformatics and Systems Biology Graduate Program
- Department of Anthropology
- Department of Economics
- Department of Literature
- Department of Medicine: Master of Advanced Studies in Clinical Research
- Department of Physics
- School of Global Policy and Strategy

Graduate Fellowship (Block Grant) Reviews
Graduate programs’ graduate fellowship (block grant) allocations are reviewed by the Graduate Council every four years. The Graduate Council reviews each program to adjust the merit component of the block grant allocation. The following programs were reviewed:
- Bioinformatics and Systems Biology Graduate Program
- Biomedical Sciences Graduate Program
- Department of Ethnic Studies
- Materials Science and Engineering Program
- Department of Mechanical and Aerospace Engineering
- Department of Sociology
- Department of Visual Arts

Organized Research Units (ORUs)
- Five Year Review of the Center for Networked Systems
- Five Year Review of the Kavli Institute for Brain and Mind
- Review of the Center for Investigations of Health and Education Disparities

Other Business
- Self-Supporting Graduate Professional Degree Programs
  The Graduate Council was asked by the Division Chair to comment on the Senate Task Force Report on Self-Supporting Degree Programs. The Council was generally supportive of the report.

Respectfully submitted,
David Salmon, Chair
Farhat Beg, Vice Chair
Richard Arneson
David Borgo
Gert Cauwenberghs
Cathy Constable (Fall)
Michael Fogler
Douglass Forbes
Kelly Gates
James Leichter (Winter, Spring, Summer)
Victor Nizet
Kim Barrett, ex officio
The Undergraduate Council of the UCSD Academic Senate has a variety of responsibilities regarding the oversight of undergraduate education at UCSD (see Divisional Bylaw 210). The majority of the business handled by the Council during the year is divided into the following areas: proposals for new majors and minors, modifications to existing majors and minors, modifications to existing College curriculum, reviews of existing undergraduate programs, and course approvals. In addition, the opinion of the Council was sought on a number of other Systemwide and Divisional issues. A brief enumeration of the issues considered by the Undergraduate Council is presented here.

**Proposals for New Majors and Minors**
The Undergraduate Council considered nine requests to establish a new major and two requests to establish a new minor. Eight major proposals and the two minor proposals were approved by the Council in 2014-2015. One major proposal was returned seeking more information and will be resubmitted during the 2015-16 academic year.

*New proposals approved by the Undergraduate Council:*
- B.A. Speculative Design
- B.S. in Psychology with a Specialization in Clinical Psychology
- B.S. in Psychology with a Specialization in Cognitive Psychology
- B.S. in Psychology with a Specialization in Developmental Psychology
- B.S. in Psychology with a Specialization in Human Health
- B.S. in Psychology with a Specialization in Sensation and Perception
- B.S. in Psychology with a Specialization in Social Psychology
- B.A. in International Studies International Business
- Minor in Speculative Design

**Proposals for Modifications to Existing Majors and Minors**
The Undergraduate Council considered twenty-two requests to modify existing majors and minors. Twenty-one proposals were approved as proposed and one proposal was returned seeking more information.

**Proposals for Modifications to Existing College Requirements**
The Undergraduate Council considered one request to modify existing College curricula. The proposal was endorsed as proposed and was approved at Representative Assembly in May 2015.

*Modifications to existing College curriculum endorsed by the Undergraduate Council:*
- John Muir College

**Reviews of Undergraduate Degree Programs**
Undergraduate programs are reviewed by the Undergraduate Council once every seven to eight years. A review committee, including one member of the Council, visits the college, program, or department under review, and submits its findings to the Undergraduate Council for consideration. The college, program, or department under review has an opportunity to respond to issues raised by the review committee prior to the review and recommendation of the Undergraduate Council. After considering both the committee report and the program’s response, the Undergraduate Council provides recommendations to the college, program, or department. Progress towards achieving those recommendations and goals set forth in the initial review is examined in a follow-up review conducted by the Undergraduate Council. No follow-up reviews were conducted in 2014-2015.

*Undergraduate Program Reviews conducted in 2014-15:*
- Anthropology
Division of Biological Sciences
Cognitive Science
NanoEngineering and Chemical Engineering
Revelle College
Russian, East European and Eurasian Studies
Sociology

Undergraduate Council Review and Recommendations issued in 2014-15:
Law and Society
Sixth College
Human Development Program
Anthropology
Division of Biological Sciences
Judaic Studies (name change to Jewish Studies approved in February 2015)
Cognitive Science
Physics (initial review conducted in 2011)

Course Approvals
The Undergraduate Council considered 175 requests to establish new courses and 268 requests to revise existing courses.

Respectfully submitted,
Leslie Carver, Chair
Geoffrey Cook, Vice Chair
Sarah Creel
Ross Frank
Tara Javidi
Rachel Klein
Ursula Meyer
Maho Niwa
Laura Stevens
The Academic Senate expresses its support for the tenet that UC campuses should aspire to civil discourse, so long as this tenet is not allowed to operate in practice as a restraint on academic freedom. While the Academic Senate urges that discourse in any context, in or outside the classroom, be respectful of individuals whose viewpoints one may not agree with, the Senate strongly endorses the preeminence of the value of academic freedom.

Academic freedom includes the right of members of the university community to express their views, even in passionate terms, on matters of public importance. That right is a necessary part of what the U.S. Supreme Court has called our “profound national commitment to the principle that debate on public issues should be uninhibited, robust, and wide-open.”